

Retention and Classification Report

Agency: Department of Natural Resources. Division of Wildlife Resources. Southern Region
(1781)
1470 North Airport Road
P.O. Box 606
Cedar City, UT 84720

Records Officer: _____

10169 *Regional law enforcement card files

AGENCY: Department of Natural Resources. Division of Wildlife Resources. Southern Region

SERIES: 10169

3

TITLE: Regional law enforcement card files

DATES: 1980-2000.

ARRANGEMENT: Alphabetical by surname

TOTAL VOLUME: 0.10 cubic feet.

DESCRIPTION:

These files are used by Wildlife Resources' Law Enforcement Office to track the serving of warrants by their officers as authorized under UCA 23-20-1.5 (1990). The warrants are served to individuals who fail to appear in court for violations of the Wildlife Code. Information includes individual's name, age, date of birth, police record (if applicable), and citation number. There are three copies of this form. The white copy accompanies the warrant, the yellow copy goes to the regional office, and this canary (card stock copy) goes to the Northern Region Office in Ogden and serves as the record copy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after warrant is served and then destroy.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Private UCA 63G-2-302 (4) (1991).