Retention and Classification Report

Agency: Attorney General's Office. Civil Department. Litigation Division (1923)

370 E South Temple
Salt Lake City, UT 84114
801-532-4818

Records Officer: _____

00274	Litigated claims case files
27520	*Pelt v. Utah litigation case files
09609	*Time and attendance reports

AGENCY: Attorney General's Office. Civil Department. Litigation Division

SERIES: 274 3
TITLE: Litigated claims case files
DATES: 1965-
ARRANGEMENT: Alphabetical by case name, thereunder chronological by year.
ANNUAL ACCUMULATION: 150.00 cubic feet.
DESCRIPTION:

These files are created by staff attorneys and document litigation involving the state of Utah and its agencies as required by UCA 67-5-1(1) (1990). They include transcripts, case law, pleadings, correspondence, research, proceedings, briefs, trial transcripts, and motion copies. Additional information include age, appearance, assets, debts, birthdate and birthplace, family background, financial information, civil and criminal proceedings, medical information, psychiatric and psychological information, marital status, signature, social security number, tax information, and educational and employment history.

RETENTION:

Retain for 10 year(s) after case is closed

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2002

FORMAT MANAGEMENT:

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center for 10 years and then destroy.

Computer data files: Retain in Office for 10 years after case is closed and then delete.

AGENCY: Attorney General's Office. Civil Department. Litigation Division

SERIES: 274
TITLE: Litigated claims case files

(continued)

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Private

SECONDARY DESIGNATION(S):

Public.	UCA 63G-2-301(r) 1992
Protected.	UCA 63G-2-305(16) 1992
Controlled.	UCA 63G-2-304 1992

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 07/2018.

AGENCY: Attorney General's Office. Civil Department. Litigation Division

SERIES: 27520 3
TITLE: Pelt v. Utah litigation case files
DATES: 1933-2010.
ARRANGEMENT: By type of document thereunder numerical by document or box number
DESCRIPTION:

These records document litigation against the State of Utah (Pelt, et al. v. State of Utah, et al.,Case No. 2:92cv639) in United States District Court, for the District of Utah, Central Division. The state served as trustee in the administration of a royalty fund established by federal law for the benefit of Navajo Indians in San Juan County. The Attorney General's Office, Division of Litigation, defended the State of Utah. Types of documents collected include case materials: pleadings, correspondence, and research. Accounting materials; records of Utah's administration of the royalty fund; and records of other entities involved in the royalty fund are also included. A comprehensive index of these records is available.

RETENTION:

Permanent. Retain for 10 year(s) after case is closed

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 11/2010

FORMAT MANAGEMENT:

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

These records document litigation concerning the role of Utah as trustee in the administration of a royalty trust fund established by federal law. Net oil royalties were paid to the State in accordance with Public Law No. 403, 47 Stat. 1418,(1933) as amended by the Act of 1968, and 82 Stat. 121,(1968) for the

AGENCY: Attorney General's Office. Civil Department. Litigation Division

SERIES: 27520
TITLE: Pelt v. Utah litigation case files

(continued)

health, education, and general welfare of the Navajo Indians residing in San Juan County, Utah. See also: UCA 63-22-1 et seq (1959); UCA 63-36-1 et seq (1967); UCA 63-36-2 et seq (1985); and UCA 63-36-2 et seq (1989).

PRIMARY DESIGNATION:

Protected	UCA 63G-2-305(9),(16),(17),&(18)

SECONDARY DESIGNATION(S):

Private.	UCA 63G-2-302(1)(a)&(b); UCA 63G-2-302(2)(d)
Controlled.	UCA 63G-2-304

AGENCY: Attorney General's Office. Civil Department. Litigation Division

SERIES: 9609 3
TITLE: Time and attendance reports
DATES: 1990-2010.
ARRANGEMENT: Alphabetical by surname
DESCRIPTION:

State employee time sheets, including Flextime Attendance Reports
Supplemental time and attendance records, such as
sign-in/sign-out sheets and work reports that are used for time
accounting under flextime systems.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Timekeeping records, GRS-1902.

AUTHORIZED: 02-20-2019

FORMAT MANAGEMENT:

Paper: Retain in Office for 3 years and then destroy.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Public