

Retention and Classification Report

Agency: Department of Health. Medical Assistance Program. Salt Lake City Office (1929)

Utah Medical Assistance Clinic
250 East 300 South Suite 200
Salt Lake City, UT 84111
801-487-1383

Records Officer: _____

18135 *X-rays

AGENCY: Department of Health. Medical Assistance Program. Salt Lake City Office

SERIES: 18135

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TITLE: X-rays

DATES: 1992-2014.

ARRANGEMENT: Chronological, thereunder alphabetical by surname

DESCRIPTION:

These are X rays used by the Utah Medical Assistance Program (UMAP) for the diagnosis of the medical condition and future care of the clinic's patients. The information is used in conjunction with the patient's medical record, series 4109, Eligibility case files. The information includes the patients name, case number, and date of X ray.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 06/1997

FORMAT MANAGEMENT:

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 12 years and then destroy.

APPRAISAL:

These records have administrative value(s).

This disposition is based on the administrative needs expressed by the agency. It is also based on the need to retain medical records for at least ten years.

PRIMARY DESIGNATION:

Private UCA 63G-2-302 (2008)