

Retention and Classification Report

Agency: Central Utah Water Conservancy District (Utah) (1996)

1426 East 750 North
Suite 400
Orem, UT 84097
801-226-7146

Records Officer: _____

30803 West Ditch Water Company stock & assessment ledgers

AGENCY: Central Utah Water Conservancy District (Utah)

SERIES: 30803

3

TITLE: West Ditch Water Company stock & assessment ledgers

DATES: 1901-2021

ARRANGEMENT: By date

DESCRIPTION:

Ledgers containing payment information for customers of West Ditch Water company. May include the name of the customer, date of payments, amount of payments, and final balance.

RETENTION:

Retain for 4 year(s)

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Local government accounts payable and receivable records, GRS-106.

AUTHORIZED: 08-27-2018

FORMAT MANAGEMENT:

Paper: Retain in Office for 4 years and then destroy.

PRIMARY DESIGNATION:

Private Utah Code 63G-2-302(1)(n)(i) (2023)