

## Retention and Classification Report

**Agency:** Grand County Cemetery Maintenance District (Utah) (2046)

P.O. Box 64  
Moab, UT 84532  
435-259-6855

**Records Officer:** \_\_\_\_\_

22194      Cemetery plot deeds

**AGENCY:** Grand County Cemetery Maintenance District (Utah)

**SERIES:** 22194

3

**TITLE:** Cemetery plot deeds

**DATES:** 1933-

**ARRANGEMENT:** Chronological by year groups, thereunder alphabetical by first letter of last name of purchaser.

**DESCRIPTION:**

These are copies of actual deeds issued to owners of cemetery plots. They are used to keep an accurate record of plot ownership and whether they have perpetual care. They include deed number, date issued, name of owner, amount of ground purchased, description of grave purchased, amount paid and receipt number. In some communities these deeds are recorded by the county recorder, but in most communities the deeds are not recorded and the municipality retains the official copy. These deeds are also called "Burial Rights."

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Burial records, GRS-286.

**AUTHORIZED:** 11-14-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** Grand County Cemetery Maintenance District (Utah)

**SERIES:** 22194

**TITLE:** Cemetery plot deeds

(continued)

**PRIMARY DESIGNATION:**

Public