

# Retention and Classification Report

**Agency:** Midway Sanitation District (Utah) (2096)

P.O. Box 277  
75 North 100 West  
Midway, UT 84049  
435-654-3223

**Records Officer:** \_\_\_\_\_

29820      Financial/Audit Reports

**AGENCY:** Midway Sanitation District (Utah)

**SERIES:** 29820

3

**TITLE:** Financial/Audit Reports

**DATES:** 1970-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

Contains financial and audited records pertaining to the operation of the Midway Sanitation District.

**RETENTION:**

Retain permanently

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Audited financial statements, GRS-1857.

**AUTHORIZED:** 12-03-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 4 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office for 4 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have fiscal value(s).

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Midway Sanitation District (Utah)

**SERIES:** 29820

**TITLE:** Financial/Audit Reports

(continued)

**SECONDARY DESIGNATION(S):**

Controlled

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2019.