

Retention and Classification Report

Agency: Midway Sanitation District (Utah) (2096)

P.O. Box 277
75 North 100 West
Midway, UT 84049
435-654-3223

Records Officer: _____

29820 Financial/Audit Reports

AGENCY: Midway Sanitation District (Utah)

SERIES: 29820

3

TITLE: Financial/Audit Reports

DATES: 1970-

ARRANGEMENT: Chronological.

DESCRIPTION:

Contains financial and audited records pertaining to the operation of the Midway Sanitation District.

RETENTION:

Retain permanently

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Audited financial statements, GRS-1857.

AUTHORIZED: 12-03-2018

FORMAT MANAGEMENT:

Paper: Retain in Office for 4 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office for 4 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have fiscal value(s).

PRIMARY DESIGNATION:

Public

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SERIES: 29820

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(continued)

SECONDARY DESIGNATION(S):

Controlled

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 08/2019.