

Retention and Classification Report

Agency: Washington County Special Service District #1 (Utah) (2231)

325 North Landfill Road
Washington, UT 84780
435-673-2813

Records Officer: _____

29717 TICKET REPORT BATCH SUMMARY

AGENCY: Washington County Special Service District #1 (Utah)

SERIES: 29717

1

TITLE: TICKET REPORT BATCH SUMMARY

DATES: 1998-

ARRANGEMENT: Chronological by year, month and then date.

DESCRIPTION:

These records document residential and commercial waste loads entering the landfill. Records are used to show a history of trucks and weights and charges to accounts and residential customers, and the type of waste being disposed. This daily report lists all transactions at the landfill. It includes date, beginning time, account number, truck number, gross weight, tare weight, net weight, load cost, fee grand total, material code, amount tendered, and paid type.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office for 10 years and then transfer to State Records Center. Retain in State Records Center for 10 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

These records have a historical appraisal based on the environmental impact of waste being disposed at this site.