

Retention and Classification Report

Agency: Tooele County (Utah). Justice of the Peace : Grantsville Precinct (2258)

47 South Main Street
Tooele, UT 84074
(435)882-5600

Records Officer: _____

09960 *Case files
03717 *Justice docket books

AGENCY: Tooele County (Utah). Justice of the Peace : Grantsville Precinct

SERIES: 9960

1

TITLE: Case files

DATES: 1943.

ARRANGEMENT: Numerical by docket number.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office for 4 years and then transfer to State Records Center. Retain in State Records Center for 4 years and then destroy.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Tooele County (Utah). Justice of the Peace : Grantsville Precinct

SERIES: 3717

3

TITLE: Justice docket books

DATES: 1876, 1902-1943.

ARRANGEMENT: Chronological.

DESCRIPTION:

These dockets record actions in cases heard before the Grantsville Justice of the Peace including such things as disturbing the peace and petit larceny, and hunting and traffic violations.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then transfer to State Archives.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary research value of documenting the minor criminal and civil actions handled in Tooele County during its early settlement. Later dockets are destroyed in accordance with the Utah Courts Retention Schedule.

PRIMARY DESIGNATION:

Public