

Retention and Classification Report

Agency: Box Elder County School District (Utah). Willard Elementary School (2348)

40 west 50 south
Willard, UT 84340
435-734-4934

Records Officer: _____

29774 *Attendance registers

AGENCY: Box Elder County School District (Utah). Willard Elementary School

SERIES: 29774

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TITLE: Attendance registers

DATES: 1919-1980.

ARRANGEMENT: Chronological by school year, thereunder numerical by grade.

DESCRIPTION:

This information includes each student's name, date of birth, parents or guardians; date student entered and exited the school and the number of days in attendance.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Student history, GRS-1499.

AUTHORIZED: 08-01-2013

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has permanent historical value as documentation of the operation of the Willard School and rare documentation of early school lunch programs in the state. The records also have genealogical value as documentation of individuals who attended the school.

PRIMARY DESIGNATION:

Private	The records in this series are regarded as private for 100 years because they contain information about individuals under the age of 21. (Utah Code 63G-2-310)
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SECONDARY DESIGNATION(S):

Exempt.	Records in this series dating from 1970-1980 are restricted under the provisions of the federal Family Educational Rights and Privacy Act (FERPA).
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(continued)

Public. Records in this series are regarded as public after 100 years. (Utah Code 63G-2-310)