

## Retention and Classification Report

**Agency:** Utah National Guard. Armory Board (2420)

12953 Minuteman Drive  
Draper, UT 84020  
801-432-4400

**Records Officer:** \_\_\_\_\_

10355    \*Minutes

**AGENCY:** Utah National Guard. Armory Board

**SERIES:** 10355

3

**TITLE:** Minutes

**DATES:** 1905-1920; 1967.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Records may include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 10-28-2020

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).

These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005)  
Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

**AGENCY:** Utah National Guard. Armory Board

**SERIES:** 10355

**TITLE:** Minutes

(continued)

**PRIMARY DESIGNATION:**

Public