

Retention and Classification Report

Agency: Box Elder County (Utah). County Sheriff (2533)

52 South 1000 West
PO Box 888
Brigham City, UT 84302
435-734-3818

Records Officer: _____

13156	Civil fee receipts
13157	Civil service cards

AGENCY: Box Elder County (Utah). County Sheriff

SERIES: 13156

3

TITLE: Civil fee receipts

DATES: undated

ARRANGEMENT: none

DESCRIPTION:

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Box Elder County (Utah). County Sheriff

SERIES: 13157

3

TITLE: Civil service cards

DATES: undated

ARRANGEMENT: none

DESCRIPTION:

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

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