

## Retention and Classification Report

**Agency:** Governor. Commission on Criminal and Juvenile Justice. Sentencing Commission  
(2635)  
Senate Building Suite 330  
Salt Lake City, UT 84114-2330  
801-538-1031

**Records Officer:** \_\_\_\_\_

22243	Annual reports
22244	Meeting minutes

**AGENCY:** Governor. Commission on Criminal and Juvenile Justice. Sentencing Commission

**SERIES:** 22243

3

**TITLE:** Annual reports

**DATES:** 1993-

**ARRANGEMENT:** Chronological

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

These annual reports are generated by the Sentencing Commission to document the Commission's reports and recommendations for sentencing guidelines and amendments. The Sentencing Commission was created under UCA 63-25a-301 et. al.(1999), in 1993, "to develop and propose recommendations to the Legislature, the governor, and the Judicial Council about the sentencing and release of juvenile and adult offenders..."(UCA 63-25a-304[1999]) The purpose of the Commission is to respond to public comment, relate sentencing practices and correctional resources, increase equity in criminal sentencing, better define responsibility for criminal sentencing, and enhance the discretion of sentencing judges while preserving the role of the Board of Pardons and Parole and the Youth Parole Authority.(UCA 63-25a-304[1999]) Information in the reports includes recommendations for "intermediate sanctions" or alternatives to prison sentences, guidelines for juvenile sentencing, adult sentencing and release guidelines, reaction to the previous calendar year's sentencing related legislation, recommended legislation for the coming calendar year, activities for the previous calendar year, and prospective activities for the coming calendar year.

**RETENTION:**

Permanent. Retain for 10 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

**AGENCY:** Governor. Commission on Criminal and Juvenile Justice. Sentencing Commission

**SERIES:** 22243

**TITLE:** Annual reports

(continued)

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the value of these reports in documenting the history of the Sentencing Commission and its activities.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Governor. Commission on Criminal and Juvenile Justice. Sentencing Commission

**SERIES:** 22244

3

**TITLE:** Meeting minutes

**DATES:** 1993-

**ARRANGEMENT:** Chronological

**ANNUAL ACCUMULATION:** 0.50 cubic feet.

**DESCRIPTION:**

These records document the meetings and activities of the Sentencing Commission. Information includes meeting agenda and legislative bills related to sentencing. The bills are discussed to determine which bills the Commission decides should be recommended for passage by the Legislature.

**RETENTION:**

Permanent. Retain for 3 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

**AUTHORIZED:** 10-28-2020

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have historical value(s).

**PRIMARY DESIGNATION:**

Public