

# Retention and Classification Report

**Agency:** Department of Human Services. Office of Compliance. Bureau of Services Review  
(2737)  
120 North 200 West, Rm 313  
Salt Lake City, UT 84103

**Records Officer:** \_\_\_\_\_

23513 \*David C. settlement case files  
18713 \*Monitoring panel case files

**AGENCY:** Department of Human Services. Office of Compliance. Bureau of Services Review

**SERIES:** 23513

3

**TITLE:** David C. settlement case files

**DATES:** 1994-1998.

**ARRANGEMENT:** Alphabetical by case file name.

**TOTAL VOLUME:** 8.00 cubic feet.

**DESCRIPTION:**

These are Division of Child and Family Services (DCFS) case files provided to the National Center for Youth Law (NCYL) as part of the David C. settlement agreement. The settlement stated that the NCYL had the right to request and receive copies of DCFS case files whenever they felt that problems were occurring. DCFS pulled the requested case file, made two photocopies, and provided one to NCYL. The other photocopy was placed in a file to be used as evidence of what had been given to NCYL and when the information was made available. These records are being kept at the request of the Attorney General's office and are currently being used in litigation.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 8 years and then transfer to State Archives with authority to weed provided litigation has ended.

**APPRAISAL:**

These records have administrative value(s).

**PRIMARY DESIGNATION:**

Controlled

**AGENCY:** Department of Human Services. Office of Compliance. Bureau of Services Review

**SERIES:** 23513

**TITLE:** David C. settlement case files

(continued)

**SECONDARY DESIGNATION(S):**

Private

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 10/2017.

**AGENCY:** Department of Human Services. Office of Compliance. Bureau of Services Review

**SERIES:** 18713

3

**TITLE:** Monitoring panel case files

**DATES:** 1995-1997.

**ARRANGEMENT:** Alphabetical by surname, thereunder numerical by client identification number.

**DESCRIPTION:**

These are Human Services case files provided to the Monitoring Panel for reference in litigation or hearings before the United States' District Court. The Monitoring Panel was established to track services provided to clients by the Department of Human Services. It uses these case files to review for determination of compliance with the settlement agreement (David C. v. Leavitt). Information includes case files from the Division of Child and Family Services, family case files, correspondence, attorney work product, and court documents.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1997

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 6 months or until administrative need ends and then transfer to State Records Center. Retain in State Records Center for 5 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, fiscal, historical, and/or legal value(s). This disposition is based on the administrative needs expressed by the agency and the District Court case David C. v. Leavitt. These records also have historical value due to the landmark ruling in David C. v. Leavitt.

**PRIMARY DESIGNATION:**

Protected

**AGENCY:** Department of Human Services. Office of Compliance. Bureau of Services Review

**SERIES:** 18713

**TITLE:** Monitoring panel case files

(continued)

**SECONDARY DESIGNATION(S):**

Private. UCA 63G-2-302 (2008)

Controlled. UCA 63G-2-304 (2008)

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 07/2015.