

## Retention and Classification Report

**Agency:** State Olympic Coordinator (2756)

, UT

**Records Officer:** \_\_\_\_\_

27484	*Reports
25370	*Subject files

**AGENCY:** State Olympic Coordinator

**SERIES:** 27484

3

**TITLE:** Reports

**DATES:** 1998-2002.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

Reports provide background on the State of Utah's role in the 2002 Winter Olympic Games and its impact.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** State Olympic Coordinator

**SERIES:** 25370

3

**TITLE:** Subject files

**DATES:** 1972-2004.

**ARRANGEMENT:** Alphabetical by subject

**DESCRIPTION:**

These records covers a wide range of subjects dealing with the Salt Lake City 2002 Olympic and Paralympic Winter Games. These records are the subject files of the Utah State Olympic Coordinator Office and contain many records that are duplicates of records of the Salt Lake Organizing Committee for the Olympic Winter Games of 2002(SLOC)now located at the University of Utah Marriott Library Special Collections department. The Coordinators office is closed and the records have been transferred to the governors office. These records include documentation of events, policies, news paper articles, program materials, studies, speeches, minutes, photographs, correspondence, reports, budgets, financial reports, agreements, contracts, and legislation. Records which document an agency's history. Includes scrapbooks, photographs, articles, program notes and information about events and programs sponsored or funded by an agency. May also include narrative audio and audiovisual agency histories.

**RETENTION:**

Permanent. Retain for 10 year(s) after case is closed

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Agency history records, GRS-1723.

**AUTHORIZED:** 11-28-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office until office is closed and then transfer to State Records Center. Retain in State Records Center for 10 years and then transfer to State Archives with authority to weed.

**AGENCY:** State Olympic Coordinator

**SERIES:** 25370

**TITLE:** Subject files

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Private.	These records will need to be reviewed for any private data elements and removed before released.
Protected.	These records will need to be reviewed for any protected information and removed before released.