

# Retention and Classification Report

**Agency:** Insurance Department. Insurance Fraud Division (2766)

230 South 500 East  
Salt Lake City, UT 84102  
877-372-8315

**Records Officer:** \_\_\_\_\_

20558      Assessment records

**AGENCY:** Insurance Department. Insurance Fraud Division

**SERIES:** 20558

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**TITLE:** Assessment records

**DATES:** 1995-

**ARRANGEMENT:** Chronological by assessment year, thereunder alphabetical by insurer's name.

**ANNUAL ACCUMULATION:** 1.00 cubic foot.

**DESCRIPTION:**

This series contains invoices and payment records for annual assessments levied to all insurers licensed by the Department of Insurance. Assessments are levied under authority of UCA 31A-31-108 (2004). Revenue generated by these assessments is used to fund the department's Insurance Fraud Division. Invoice and payment information from this series is entered into the Insurance provider regulatory database (Series 17040) which then becomes the primary source for this information.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/2005

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after contents are entered into agency database and then destroy.

**APPRAISAL:**

These records have administrative, and/or fiscal value(s).

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 10/2019.