

Retention and Classification Report

Agency: Department of Public Safety. Utah Highway Patrol Civil Service Commission
(2974)

, UT

Records Officer: _____

22681 *Minutes

AGENCY: Department of Public Safety. Utah Highway Patrol Civil Service Commission

SERIES: 22681

3

TITLE: Minutes

DATES: 1947-1967.

ARRANGEMENT: Chronological.

DESCRIPTION:

These minutes of the Highway Patrol Civil Service Commission contain the discussion and actions taken by the Commission during their meetings; correspondence and reports may be attached to the minutes. The minutes record time and date of meeting, meeting location, and those present. Discussion at the meetings primarily centered around hiring, promotion, and related employment practices for Highway Patrol employees.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s). These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005) Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

PRIMARY DESIGNATION:

Public

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(continued)

SECONDARY DESIGNATION(S):

Protected. UCA 63G-2-305(32)

REVIEW AND UPDATE STATUS:

This report was reviewed and updated on 10/2017.