

Retention and Classification Report

Agency: Health Policy Commission (2998)

, UT

Records Officer: _____

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|-------|-----------------------------------|
| 22898 | *Commission meeting minutes |
| 22897 | *Executive correspondence |
| 22893 | *Publications |
| 22895 | *Technical Advisory Group minutes |

AGENCY: Health Policy Commission

SERIES: 22898

3

TITLE: Commission meeting minutes

DATES: 1994-2000.

ARRANGEMENT: Alphanumerical by meeting date.

TOTAL VOLUME: 0.25 cubic feet.

DESCRIPTION:

This record series consists of the meeting minutes of the Health Policy Commission. The minutes are a permanent record of the discussion and decisions made by Commission members on topics associated with improving cost of, access to and quality of health care for the citizens of the State of Utah.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in Office until office closes and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).
This disposition is based on the historical value of the information documented in the minutes of the Health Policy Commission.

PRIMARY DESIGNATION:

Public

AGENCY: Health Policy Commission

SERIES: 22897

1

TITLE: Executive correspondence

DATES: 1994-2000.

ARRANGEMENT: Alphanumerical by year

TOTAL VOLUME: 1.00 cubic foot.

DESCRIPTION:

This records series consists of all agency outgoing correspondence from 1994 to 2000. These are records not duplicated elsewhere. They document how the office is organized and how it functions, its pattern of action, policies, procedures and achievements.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office until office closes and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Health Policy Commission

SERIES: 22893

3

TITLE: Publications

DATES: 1994-2000.

ARRANGEMENT: Chronological

TOTAL VOLUME: 1.00 cubic foot.

DESCRIPTION:

These are publications generated by the Health Policy Commission and its Technical Advisory Groups (TAGs) for distribution to the public. The publications provide information about state health policy issues including long term care; mental health; substance abuse; health care consumer education; and affordable, quality health care for small business owners and employees.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until office closes and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

This retention is based on the value of these publications in documenting the history of the Health Policy Commission.

PRIMARY DESIGNATION:

Public

AGENCY: Health Policy Commission

SERIES: 22895

3

TITLE: Technical Advisory Group minutes

DATES: 1994-2000.

ARRANGEMENT: Alphabetical by Technical Advisory Group name

TOTAL VOLUME: 1.00 cubic foot.

DESCRIPTION:

These records document the meetings and discussions of the Health Policy Commission's Technical Advisory Groups (TAGs). These groups included Long Term Care, Mental Health, Substance Abuse, Health Care Consumer Study, and Small Business. The TAGs made recommendations to the Commission for improving the various areas of Health Care in Utah.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in Office until office closes and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

This retention is based on the value of these records in documenting the history of the Health Policy Commission and the Technical Advisory Groups.

PRIMARY DESIGNATION:

Public