Retention and Classification Report

Agency: Sandy (Utah). Parks and Recreation Department (3055)

10000 Centennial Parkway
Sandy, UT 84070
801 568-7100

Records Officer: _____

84764 *Cemetery records

AGENCY: Sandy (Utah). Parks and Recreation Department

SERIES: 84764 4
TITLE: Cemetery records
DATES: i 1883-1980.
ARRANGEMENT: Chronological by date.
DESCRIPTION:

These records contain information regarding the purchase of grave sites and location of individual burials of the cemetery. Information includes grave sites given by lot, plat, and block number; plot deeds or lot ownership records; perpetual care certificates; financial records of cemetery; and burial records or interment registers. A death record may also be included which will list cause of death, physician, and undertaker of the deceased. May include maps indicating specific locations of plots.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm duplicate: For records beginning in 1883 through 1980. Retain in State Archives permanently.

Paper: For records beginning in 1883 through 1957. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Cemetery records supplement the vital records.

PRIMARY DESIGNATION:

Public