

Retention and Classification Report

Agency: Piute County (Utah). County Assessor (3118)

555 North 100 West
Junction, UT 84740
(435)577-2881

Records Officer: _____

19022 *Appraisal cards

AGENCY: Piute County (Utah). County Assessor

SERIES: 19022

3

TITLE: Appraisal cards

DATES: ca. 1920-1972.

ARRANGEMENT: Numerical by serial number

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

These records contain the complete information on the appraisal and assessment of real property. The envelopes contain the taxpayer's name, property address, serial number, legal description including acreage, improvements (size, quality of building, list of taxable features of improvement and photographs of improvements), assessed valuations for land and improvements, notes regarding Board of Equalization adjustments, and factoring worksheets. Most are accompanied by photographs of the house.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Assessor appraisal cards, GRS-201.

AUTHORIZED: 04-20-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then microfilm and transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Tax appraisal cards are used to document decisions made by the assessor.

AGENCY: Piute County (Utah). County Assessor

SERIES: 19022

TITLE: Appraisal cards

(continued)

PRIMARY DESIGNATION:

Public All other information

SECONDARY DESIGNATION(S):

Private. Income data