

## Retention and Classification Report

**Agency:** Ogden (Utah). City Manager (3194)

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Ogden, UT 84401  
(801)629-8153

**Records Officer:** \_\_\_\_\_

24869      Annual budget reports

**AGENCY:** Ogden (Utah). City Manager

**SERIES:** 24869

3

**TITLE:** Annual budget reports

**DATES:** 1954-

**ARRANGEMENT:** Chronological by year.

**DESCRIPTION:**

Pursuant to the City Charter, a budget was prepared and presented by the City Manager for the upcoming fiscal year. The report is broken down by city department and figures are presented in a three-column format of actual expenditure, estimated expenditure and proposed budget.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, fiscal, and/or historical value(s).  
The disposition of these records is based on the administrative, historical, and fiscal need of the agency.

**PRIMARY DESIGNATION:**

Public