

## Retention and Classification Report

**Agency:** Utah County (Utah). Housing Authority (3213)

100 East Center Street  
Provo, UT 84606  
(801)851-8000

**Records Officer:** \_\_\_\_\_

25197      Publications

**AGENCY:** Utah County (Utah). Housing Authority

**SERIES:** 25197

3

**TITLE:** Publications

**DATES:** 1991-

**ARRANGEMENT:** Chronological by year

**DESCRIPTION:**

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
These records serve to document the history of the agency and to inform the public of the agency's services and programs.

**PRIMARY DESIGNATION:**

Public