

Retention and Classification Report

Agency: Rich County (Utah). Probate Court (3235)

(obsolete agency)

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Records Officer: _____

09562	*Land certificates
09561	*Land ownership decisions
29965	*Probate case files
25834	*Record books

AGENCY: Rich County (Utah). Probate Court

SERIES: 9562

3

TITLE: Land certificates

DATES: 1871-1873.

ARRANGEMENT: None

DESCRIPTION:

These are surveyor certificates recorded by the county recorder certifying the individual lawful claimants of town lots in communities in Rich County.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Land certificates document the earliest distribution of land in Utah Territory.

PRIMARY DESIGNATION:

Public

AGENCY: Rich County (Utah). Probate Court

SERIES: 9561

3

TITLE: Land ownership decisions

DATES: 1873, 1889.

ARRANGEMENT: Chronological

DESCRIPTION:

Certificates for land in the townsites of Randolph and Ithica, 1873, and Woodruff, 1889.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public

AGENCY: Rich County (Utah). Probate Court

SERIES: 29965

3

TITLE: Probate case files

DATES: 1884-1895.

ARRANGEMENT: Numerical by assigned case number.

DESCRIPTION:

This series contains documents filed in cases involving the estates of deceased persons and the guardianship of minors and individuals considered incompetent.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

M-Disc: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has permanent historical value as documentation of the probate matters handled by the court. The series also has genealogical value because if the information it contains about the settlement of estates and the guardianship of minors and incompetent persons.

PRIMARY DESIGNATION:

Public

AGENCY: Rich County (Utah). Probate Court

SERIES: 25834

3

TITLE: Record books

DATES: 1865-1888.

ARRANGEMENT: Chronological by date

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

County Probate Courts, which functioned during Utah's territorial period, handled criminal and civil cases, including divorce, as well as the probate of estates. They also adjudicated land claims in surveyed cities and towns and authorized incorporations. The Rich county Probate Court record book contains court minutes relating to all of these functions.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 06/2005

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in Regional Repository permanently.

APPRAISAL:

These records have historical value(s).

These record books are of historical value because they document the proceedings of Rich County Probate Court during the territorial period.

AGENCY: Rich County (Utah). Probate Court

SERIES: 25834

TITLE: Record books

(continued)

PRIMARY DESIGNATION:

Public