

Retention and Classification Report

Agency: Garfield County (Utah) (3276)

Garfield County Courthouse
55 S. Main Street, P.O. Box 77
Panguitch, UT 84759
435-676-8826

Records Officer: _____

29423	Ordinances
28386	Spry Cemetery records

AGENCY: Garfield County (Utah)

SERIES: 29423

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TITLE: Ordinances

DATES: 2015-

ARRANGEMENT: none

DESCRIPTION:

These ordinances are rules, laws or statutes adopted by a local legislative body. Records include codified ordinances and indexes.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

AGENCY: Garfield County (Utah)

SERIES: 28386

TITLE: Spry Cemetery records

DATES: 1888-

ARRANGEMENT: Numerical by lot number.

DESCRIPTION:

These books or files contain the exact location of all persons buried in the cemetery. They include plot, lot, grave location, and lot ownership record.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Burial records, GRS-286.

AUTHORIZED: 11-14-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This series has permanent historical value as documentation of burials in the cemetery.

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AGENCY: Garfield County (Utah)

SERIES: 28386

TITLE: Spry Cemetery records

(continued)

PRIMARY DESIGNATION:

Public