

Retention and Classification Report

Agency: Millard County (Utah) (3281)

Millard County Courthouse
50 South Main
Fillmore, UT 84631
435-743-6223

Records Officer: _____

| | |
|-------|---------------------|
| 28440 | *County record book |
| 29425 | Ordinances |

AGENCY: Millard County (Utah)

SERIES: 28440

3

TITLE: County record book

DATES: 1852-1865.

ARRANGEMENT: None.

DESCRIPTION:

This series contains one general record book that includes land records, brand recordings, probate court records, survey records, property records, and other assorted materials from the various county agencies in Millard County.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition is based on the historic value of these records in documenting the territorial era in Millard County.

PRIMARY DESIGNATION:

Public

AGENCY: Millard County (Utah)

SERIES: 29425

1

TITLE: Ordinances

DATES: 2015-

ARRANGEMENT: none

DESCRIPTION:

These ordinances are rules, laws or statutes adopted by a local legislative body. Records include codified ordinances and indexes.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

APPRAISAL:

These records have administrative, historical, and/or legal value(s).