

Retention and Classification Report

Agency: Washington County (Utah) (3293)

Washington County Admin Bldg
197 East Tabernacle
St. George, UT 84770
435-634-5700

Records Officer: _____

26632	Habitat Conservation Plan Advisory Committee minutes
26653	Habitat Conservation Plan Technical Committee minutes
28345	*Habitat conservation plan policy and program correspondence
29433	Ordinances

AGENCY: Washington County (Utah)

SERIES: 26632

3

TITLE: Habitat Conservation Plan Advisory Committee minutes

DATES: 1996-

ARRANGEMENT: Chronological.

DESCRIPTION:

This record contains meeting minutes for the Habitat Conservation Plan Advisory Committee (HCAC), which serves in an advisory capacity to the county commission regarding the survival of threatened and endangered species. The committee oversees the administration of the Habitat Conservation Plan (HCP) which was approved by the United States Fish and Wildlife Service for the protection of the Mojave Desert tortoise, a threatened species in Washington County. The HCAC works with the Habitat Conservation Technical Committee to administer the conservation plan.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year and then transfer to Agency Record Center. Retain in Agency Record Center permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Agency Record Center permanently.

AGENCY: Washington County (Utah)

SERIES: 26632

TITLE: Habitat Conservation Plan Advisory Committee minutes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah)

SERIES: 26653

3

TITLE: Habitat Conservation Plan Technical Committee minutes

DATES: 1996-

ARRANGEMENT: Chronological

DESCRIPTION:

This record contains meeting minutes for the Habitat Conservation Plan Technical Committee, which provides technical support and information to the Habitat Conservation Plan Advisory Committee on threatened and endangered species. The Habitat Conservation Plan, which is being implemented in Washington County, was approved by the United States Fish and Wildlife Service for the protection of the Mojave Desert tortoise.

RETENTION:

Permanent. Retain for 1 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

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APPRAISAL:

These records have administrative, fiscal, and/or historical value(s).

AGENCY: Washington County (Utah)

SERIES: 26653

TITLE: Habitat Conservation Plan Technical Committee minutes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah)

SERIES: 28345

1

TITLE: Habitat conservation plan policy and program correspondence

DATES: 1978-1996.

ARRANGEMENT: Chronological by year and thereunder by month and day.

DESCRIPTION:

These records are business-related correspondence, drafts, reports, studies, plans, maps, and permits which provide unique information about the Habitat Conservation Plan (HCP) which later became the Red Cliffs Desert Reserve. Records include information on HCP from conception to issuance of the "take permit" by United States Fish and Wildlife Services (USFWS) in February, 1996.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

PRIMARY DESIGNATION:

Public

AGENCY: Washington County (Utah)

SERIES: 29433

1

TITLE: Ordinances

DATES: 2017-

ARRANGEMENT: none

DESCRIPTION:

These ordinances are rules, laws or statutes adopted by a local legislative body. Records include codified ordinances and indexes.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

APPRAISAL:

These records have administrative, historical, and/or legal value(s).