

## Retention and Classification Report

**Agency:** Granite School District (Utah). Woodrow Wilson Elementary School (3539)

2567 S Main Street  
Salt Lake City, UT 84115  
385-646-5102

**Records Officer:** \_\_\_\_\_

26269 Woodrow Wilson elementary school attendance roll and grade b

**AGENCY:** Granite School District (Utah). Woodrow Wilson Elementary School

**SERIES:** 26269

3

**TITLE:** Woodrow Wilson elementary school attendance roll and grade books

**DATES:** 1925-

**ARRANGEMENT:** chronological

**DESCRIPTION:**

These registers record student attendance and academic and citizenship grades.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: For records beginning in 1925 and continuing to the present. Retain in Archives permanently.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
School records of this nature are not maintained for all schools, however these have been accessioned for permanent retention as a representative sample.

**PRIMARY DESIGNATION:**

Private