

Retention and Classification Report

Agency: Office of the Governor. Constitutional Defense Council (3741)

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Records Officer: _____

28480 Constitutional Defense Council meeting minutes

AGENCY: Office of the Governor. Constitutional Defense Council

SERIES: 28480

3

TITLE: Constitutional Defense Council meeting minutes

DATES: 1999 -

ARRANGEMENT: Chronological by date

DESCRIPTION:

These records contain official minutes and transcripts of meetings and public hearings held by the Constitutional Defense Council. The Council assists the governor and the Legislature in determining the constitutionality and practicality of federal mandates, deciding whether or not to challenge federal mandates, and discussing how federal regulations affect legal issues regarding state and local government rights, the rights of School and Institutional Trust Lands Administration and its beneficiaries, water rights controversies involving other states, and land use policies. May include agenda, meeting minutes, transcripts, and other supporting documentation. Approved minutes of an open meeting are the official record of the meeting of a public body. Contained in or with the minutes shall be the substance of all matters proposed, discussed or decided and votes taken (Utah Code 52-4-203(2014)). This includes the agenda, notices, and any public materials distributed at the meeting.

RETENTION:

Permanent. Retain for 25 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year and then transfer to State Records Center. Retain in State Records Center for 24 years and then transfer to State Archives with authority to weed.

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(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).
Minutes of open and closed committee and board meetings are required by Utah Code 52-4-7.5 (2005) and offer valuable insight into the decision-making processes of agencies.

PRIMARY DESIGNATION:

Public Utah Code 63G-2-201(2) 2013

SECONDARY DESIGNATION(S):

Protected. Utah Code 63G-2-305(32) 2014