

# Retention and Classification Report

**Agency:** Resource Development Coordinating Committee (3865)

**Records Officer:** \_\_\_\_\_

30467 Meeting minutes and materials

**AGENCY:** Resource Development Coordinating Committee

**SERIES:** 30467

3

**TITLE:** Meeting minutes and materials

**DATES:** 1981-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

These records include agendas, meeting minutes, and supplementary materials for the Resource Development Coordinating Committee.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

**AUTHORIZED:** 10-28-2020

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have historical value(s).  
Meeting minutes and materials.

**PRIMARY DESIGNATION:**

Public Utah Code 63G-2-301(3)(t)(2022)

**AGENCY:** Resource Development Coordinating Committee

**SERIES:** 30467

**TITLE:** Meeting minutes and materials

(continued)

**SECONDARY DESIGNATION(S):**

Private.

Utah Code 63G-2-302(2)(d)(2022)