

## Retention and Classification Report

**Agency:** World War I Centennial Commission (4380)

WWI Centennial Commission  
550 Foothill Drive, Suite 105  
Salt Lake City, UT 84113  
801-326-2372

**Records Officer:** \_\_\_\_\_

29791	*Commission Records
29654	Publications

**AGENCY:** World War I Centennial Commission

**SERIES:** 29791

3

**TITLE:** Commission Records

**DATES:** 2017-2018.

**ARRANGEMENT:** None.

**DESCRIPTION:**

The WWI commission was responsible for documenting war memorials, veterans' grave sites, allotting grant funding for celebrations, and compiling the history of WWI veterans in Utah. These records include posters, photographs, military records, rosters, obituaries, and reports compiled by local centennial groups.

**RETENTION:**

Retain permanently

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Artifacts, GRS-2049.

**AUTHORIZED:** 12-01-2016

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have historical value(s).

These records document the centennial celebration of the end of World War I by local municipalities. The WWI commission was responsible for documenting war memorials, veterans' grave sites, and allotting grant funding for celebrations.

**AGENCY:** World War I Centennial Commission

**SERIES:** 29791

**TITLE:** Commission Records

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** World War I Centennial Commission

**SERIES:** 29654

3

**TITLE:** Publications

**DATES:** 2017-

**ARRANGEMENT:** Alphabetical by publication title.

**DESCRIPTION:**

This series contains various publications sponsored in whole or in part by the Commission. The publications were created to publicize centennial activities and to educate the public about World War I and its impact in Utah.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

This series has permanent historical value as documentation of the activities of the Commission, as well as sources of compiled historical information.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 11/2019.