

Retention and Classification Report

Agency: Department of Cultural and Community Engagement. State Historic Preservation office (4572)

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Records Officer: _____

14548	Preservation historic building records
30306	Slide collection

AGENCY: Department of Cultural and Community Engagement. State Historic Preservation office

SERIES: 14548

3

TITLE: Preservation historic building records

DATES: 1969-

ARRANGEMENT: Alphabetical by architect surname.

ANNUAL ACCUMULATION: 0.30 cubic feet.

DESCRIPTION:

These records contain the Preservation Section's historic building files and can include general files, National Register files, architects files, reconnaissance level survey files, certified local government files, and tax credit files. Records are often bound reports and other materials, which provide valuable and detailed information than the day-to-day working files.

RETENTION:

Retain permanently

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 07/1999

FORMAT MANAGEMENT:

Slides: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Compact disc: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Filmstrips: Retain in Office until administrative value has been

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met and then transfer to State Archives with authority to weed.

Computer magnetic storage media: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Photo negatives: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Optical disks: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

Photographs: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

These records document the built human environments of Utah and should be kept permanently.

PRIMARY DESIGNATION:

Public Utah Code 63G-2-201(2)

AGENCY: Department of Cultural and Community Engagement. State Historic Preservation office

SERIES: 30306

3

TITLE: Slide collection

DATES: ca. 1962-1985

ARRANGEMENT: Alphabetical by county, thereunder by city or locale name.

DESCRIPTION:

This series contains thousands of 35 mm color slide transparencies. The slides were taken by Preservation Office staff for the purpose of documenting historic buildings and sites, documenting preservation projects in which the office was involved, and creating a collection of visual materials for presentations and training conducted by staff members. The bulk of the images are of historic buildings, but the collection also includes views of other structures, historical sites, landscapes, monuments, and archeological sites.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Agency history records, GRS-1723.

AUTHORIZED: 11-28-2018

FORMAT MANAGEMENT:

Slides: For records beginning in 1968 through 1985. Retain in State Archives permanently with authority to weed.

Slides: For records beginning in 1986 and continuing to the present. Retain in Office permanently or until administrative need ends and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series have permanent historical value as documentation of the work conducted by the Preservation Offices, as well as documentation of historic buildings, archaeological sites, cemeteries, and other historical sites throughout the state.

AGENCY: Department of Cultural and Community Engagement. State Historic Preservation office

SERIES: 30306

TITLE: Slide collection

(continued)

PRIMARY DESIGNATION:

Public