

## Retention and Classification Report

**Agency:** Department of Environmental Quality. Office of Policy and Planning. (4576)

,

**Records Officer:** \_\_\_\_\_

30355      Audit reports

**AGENCY:** Department of Environmental Quality. Office of Policy and Planning.

**SERIES:** 30355

3

**TITLE:** Audit reports

**DATES:** 1998-

**ARRANGEMENT:** Chronologically.

**DESCRIPTION:**

These are final reports of audits conducted across Department of Environmental Quality programs and divisions.

**RETENTION:**

Permanent. Retain for 10 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Audit records, GRS-1727.

**AUTHORIZED:** 10-23-2019

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office permanently.

**APPRAISAL:**

These records have administrative, fiscal, and/or historical value(s).

These records have historical value based on their evidence of significant policy formulation and business processes of the government.

**PRIMARY DESIGNATION:**

Public Utah Code 63G-2-301(3)(q) (2020)

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 06/2022.