

Retention and Classification Report

Agency: Department of Health and Human Services. Operations. Division of Finance and Administration. Office of Administrative Services.

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Records Officer: _____

30751 Personnel and training recordings

AGENCY: Department of Health and Human Services. Operations. Division of Finance and Administration. Office of Administrative Services.

SERIES: 30751

3

TITLE: Personnel and training recordings

DATES: 1964-1971

ARRANGEMENT: By reel number

DESCRIPTION:

Audio recordings of staff trainings. Training may contain topics such as health and development, family, pregnancy, and drug abuse.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Mandated or significant training materials, GRS-1951.

AUTHORIZED: 03-26-2021

FORMAT MANAGEMENT:

PRIMARY DESIGNATION:

Public Utah Code 63G-2-301(3)(a) (2020)