

Retention and Classification Report

Agency: Department of Natural Resources. Division of State Parks. Eastern Region (4701)

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Records Officer: _____

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AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 24082

3

TITLE: Anasazi State Park museum records

DATES: 1958-

ARRANGEMENT: Numerical by accession and catalog numbers

ANNUAL ACCUMULATION: 0.30 cubic feet.

DESCRIPTION:

These records contain reports and other documentation for the museum and archeological site at Anasazi State Park. Information includes excavation notes, sketches, artifact counts and tallies, and other cultural resource information pertinent to the Coombs site.

RETENTION:

Permanent. Retain for 40 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2002

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Paper copy: Retain in Office for 1 year and then transfer to State Records Center. Retain in State Records Center for 40 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 24082

TITLE: Anasazi State Park museum records

(continued)

PRIMARY DESIGNATION:

Protected UCA 63G-2-305(26)

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23418

3

TITLE: Anasazi State Park records

DATES: ca. 1960-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a state park museum and archaeological site near Boulder, Utah. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until file becomes inactive and then transfer to State Records Center. Retain in State Records Center for 100 years and then transfer to State Archives with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23418

TITLE: Anasazi State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23423

3

TITLE: Dead Horse Point records

DATES: ca. 1960-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a scenic park in southeastern Utah. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 100 year(s) after case is closed

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until file becomes inactive and then transfer to State Records Center. Retain in State Records Center for 100 years and then transfer to State Archives with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23423

TITLE: Dead Horse Point records

(continued)

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).
Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23426

3

TITLE: Edge of the Cedars State Park records

DATES: ca. 1980-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of an archaeological park and museum. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 100 year(s)

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until file becomes inactive and then transfer to State Records Center. Retain in State Records Center for 100 years and then transfer to State Archives with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23426

TITLE: Edge of the Cedars State Park records

(continued)

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

PRIMARY DESIGNATION:

Public

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23431

3

TITLE: Goblin Valley State Park records

DATES: ca. 1958-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a geological/scenic state park near Hanksville, Utah. Records may include initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, and other facility construction.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23432

3

TITLE: Goosenecks State Park records

DATES: ca. 1962-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a scenic park overlooking the entrenched meanders of the San Juan River in extreme southeastern Utah. Records may include board actions, budget, administrative correspondence, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23432

TITLE: Goosenecks State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

Disposition based on value of these records in documenting park achievements, policies, programs and functions.

PRIMARY DESIGNATION:

Public

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23434

3

TITLE: Green River State Park records

DATES: ca. 1960-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Green River is a scenic water recreation area. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23434

TITLE: Green River State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23436

3

TITLE: Huntington State Park records

DATES: ca. 1965-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

A water recreation park in the Wasatch Plateau of Central Utah. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23436

TITLE: Huntington State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23443

3

TITLE: Millsite State Park records

DATES: ca. 1963-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Millsite is a water recreation park south of Castle Dale. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23443

TITLE: Millsite State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23445

3

TITLE: Natural History State Heritage Park records

DATES: ca. 1960-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

The Field House is a natural history museum in Vernal. Exhibits stress paleontology. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23445

TITLE: Natural History State Heritage Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23452

3

TITLE: Red Fleet State Park records

DATES: ca. 1988-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a water recreation park in northern Utah along the Idaho border. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23452

TITLE: Red Fleet State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23454

3

TITLE: Scofield Reservoir State Park records

DATES: ca. 1962-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a park in the Manti-La Sal mountains with boating, fishing, snowmobiling and cross-country skiing. Records may include: correspondence, organizational charts, budget, board actions, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23454

TITLE: Scofield Reservoir State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23457

3

TITLE: Starvation Reservoir State Park

DATES: ca. 1966-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a water recreation park in northern Utah along the Idaho border. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23457

TITLE: Starvation Reservoir State Park

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23458

3

TITLE: Steinaker Reservoir State Park records

DATES: ca. 1962-

ARRANGEMENT: none

ANNUAL ACCUMULATION: 0.10 cubic feet.

DESCRIPTION:

Records of a water recreation park in northern Utah along the Idaho border. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

RETENTION:

Permanent. Retain for 1 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 05/2001

FORMAT MANAGEMENT:

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

AGENCY: Department of Natural Resources. Division of State Parks. Eastern Region

SERIES: 23458

TITLE: Steinaker Reservoir State Park records

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).