

## Retention and Classification Report

**Agency:** Department of Natural Resources. Division of State Parks. Northern Region.  
(4703)

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**Records Officer:** \_\_\_\_\_

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**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23419

3

**TITLE:** Bear Lake State Park

**DATES:** ca. 1960-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a water recreation park in northern Utah along the Idaho border. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative need ends and then transfer to State Records Center. Retain in State Records Center for 100 years and then transfer to State Archives with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23419

**TITLE:** Bear Lake State Park

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23420

3

**TITLE:** Camp Floyd State Park records

**DATES:** ca. 1964-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a heritage park in Utah County, Utah. Camp Floyd is a former military post that quartered the largest troop concentration in the United States from 1858 to 1861. Stagecoach Inn, also in the park, was an overnight stop on the historic Overland Stage and Pony Express route. The park also contains a veterans' cemetery. Records may include: board minutes, administrative correspondence, land patents, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

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Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23420

**TITLE:** Camp Floyd State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on value of these records in documenting park achievements, policies, programs and functions.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23422

3

**TITLE:** Danger Cave State Park records

**DATES:** ca. 1970-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of an archaeological site in the West Desert. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23422

**TITLE:** Danger Cave State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23424

3

**TITLE:** Deer Creek Reservoir State Park records

**DATES:** 1954-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a water recreation park. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 100 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Agency history records, GRS-1723.

**AUTHORIZED:** 11-28-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office until file becomes inactive and then transfer to State Records Center. Retain in State Records Center for 100 years and then transfer to State Archives with authority to weed.



**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23424

**TITLE:** Deer Creek Reservoir State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23425

3

**TITLE:** East Canyon Reservoir records

**DATES:** ca. 1970-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a water recreation park. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

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**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23425

**TITLE:** East Canyon Reservoir records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23428

3

**TITLE:** Fort Buenaventura records

**DATES:** ca. 1980-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a historic trading post park. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

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**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23428

**TITLE:** Fort Buenaventura records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23417

3

**TITLE:** Fort Deseret records

**DATES:** ca. 1960-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

A park in Millard County with the remains of an adobe pioneer fort built around 1866 during the Black Hawk Indian wars in Utah. Includes records regarding board actions, administration, budget, land records, operations, historical information, and initial planning.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

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**APPRAISAL:**

These records have administrative, and/or historical value(s).

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23433

3

**TITLE:** Great Salt Lake State Park records

**DATES:** ca. 1969-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of Antelope Island in the Great Salt Lake, a scenic island with boating, a historic ranch site, and buffalo; and of an area on the north shore of the Great Salt Lake which consists mainly of a marina. Records may include board actions, budget, correspondence, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain until administrative value has been met

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

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Microfiche master: Retain in State Archives permanently with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23433

**TITLE:** Great Salt Lake State Park records

(continued)

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public



**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23437

3

**TITLE:** Hyrum State Park administrative records

**DATES:** 1983-1986

**ARRANGEMENT:** None.

**DESCRIPTION:**

Hyrum State Park is at the Hyrum Reservoir in northern Utah, along the Idaho border. The reservoir was created in the 1930s after the construction of the Hyrum Dam on the Little Bear River, a Works Progress Administration and Bureau of Reclamation project. This series contains administrative records consisting of park information reports submitted to the State Park Board. The information reports contain such information as: maps; summaries of park history; visitor reports; reports on winter recreation, hunting, fishing, and water recreation; reports on park facilities including development, construction, and vandalism; and reports on erosion, landscaping, and water, electric, and sewer facilities. Records of a water recreation park in northern Utah along the Idaho border.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have historical value(s).

The records in this series are of permanent historical value as representation of the management of a state park.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23437

**TITLE:** Hyrum State Park administrative records

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 30114

3

**TITLE:** Hyrum State Park photographs

**DATES:** 1960-2013

**ARRANGEMENT:** None.

**DESCRIPTION:**

This series contains photographs, negatives, and slides taken by Hyrum State Park staff and volunteers. The images depict such events, activities, and information as boating, trail maintenance, vandalism, parades, erosion, park personnel, wildlife, accidents, fishing, snowshoeing, snowmobiling, facilities, and more.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Recreational facility files, GRS-646.

**AUTHORIZED:** 04-20-2018

**FORMAT MANAGEMENT:**

Photographs: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).

The records in this series are of permanent historical value as representation of the use and maintenance of Hyrum State Park.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23439

3

**TITLE:** Jordan River State Park records

**DATES:** ca. 1978-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

This park consists of trails and canoeing along the Jordan River in Salt Lake County. Records may include board actions, correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23439

**TITLE:** Jordan River State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23441

3

**TITLE:** Little Mountain Recreational Vehicle Area records

**DATES:** ca. 1972-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Little Mountain forms the upper end of Emigration Canyon near Salt Lake City. It is a popular area for mountain biking. As part of the federal Mormon Trail, The Division's Trails Coordinator maintains active involvement. The division also held an annual special use permit to run facilities there. Records may include land surveys or aerial maps, titles and title reports/insurance, life estates, easements, land patents, property appraisals, building and grounds maintenance, equipment, monthly reports, permits, and incident reports.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23442

3

**TITLE:** Lost Creek State Park records

**DATES:** ca. 1969-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Lost Creek is a reservoir and water recreation area in northern Utah, east of Ogden. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

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**DISPOSITION:**

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**RETENTION AND DISPOSITION AUTHORIZATION:**

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**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23442

**TITLE:** Lost Creek State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).



**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 30036

1

**TITLE:** Rockport State Park photographs

**DATES:** ca. 1970-2000

**ARRANGEMENT:** None.

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Records in this series are of historical value as documentation of the management of a state park.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 01/2018.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23453

1

**TITLE:** Rockport State Park records

**DATES:** ca. 1958-

**ARRANGEMENT:** None.

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Rockport is a water recreation park in northeastern Utah. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23453

**TITLE:** Rockport State Park records

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23460

3

**TITLE:** Utah Lake State Park records

**DATES:** ca. 1967-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

A water recreation park near Provo on Utah's largest fresh water lake, the park has fishing, boating, and seasonal ice skating. Records may include correspondence, board actions, budget, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

**RETENTION:**

Permanent. Retain for 1 year(s) after final action

**DISPOSITION:**

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**RETENTION AND DISPOSITION AUTHORIZATION:**

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**AUTHORIZED:** 10-30-2018

**FORMAT MANAGEMENT:**

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Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23460

**TITLE:** Utah Lake State Park records

(continued)

authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23461

3

**TITLE:** Wasatch Mountain State Park records

**DATES:** ca. 1960-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.50 cubic feet.

**DESCRIPTION:**

Wasatch Mountain is a multi-purpose (camping, hiking, snowmobiling, etc.) park in the Heber Valley; a major attraction is a 27-hole golf course. A narrow-gauge railroad, known as the Heber Creeper, was once run as a park concession and considered for state acquisition. An extensive tramway system was planned up the mountains for skiing and to further the Swiss atmosphere. Records may include: board actions, administrative correspondence, budgets, organizational charts, land surveys, titles and title reports/insurance, easements, property appraisals, building and grounds maintenance, monthly reports, permits, incident reports, environmental studies, water rights acquisitions, brochures, press releases, public activities, driving maps, and visitor studies.

**RETENTION:**

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**DISPOSITION:**

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**RETENTION AND DISPOSITION AUTHORIZATION:**

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**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23461

**TITLE:** Wasatch Mountain State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23463

3

**TITLE:** Willard Bay State Park records

**DATES:** ca. 1966-

**ARRANGEMENT:** none

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

Records of a boating and water recreation park on the Great Salt Lake. Records may include board actions, administrative correspondence, organizational charts, budget, litigation, legislation, land surveys, aerial maps, deeds or other land transfer documentation, land patents, titles and title reports/insurance, life estates, easements, property appraisals, water rights, initial construction inventory and planning, environmental or soil surveys, master plans, development proposals, plans and specifications, buildings, marinas and docks, other facility construction, buildings and grounds operations or current expenses, permits, incident reports, dedication ceremonies, newspaper or magazine articles, brochures, signage, driving maps, press releases, natural studies, archaeological studies, historical studies, photographs, displays and museum exhibits, public activities, and visitor studies.

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**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**APPROVED:** 05/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year after close of park and then transfer to State Archives with authority to weed.



**AGENCY:** Department of Natural Resources. Division of State Parks. Northern Region.

**SERIES:** 23463

**TITLE:** Willard Bay State Park records

(continued)

**APPRAISAL:**

These records have administrative, and/or historical value(s).

Disposition based on the value of these records in documenting park achievements, policies, procedures, and function.