

Retention and Classification Report

Agency: Spanish Fork (Utah). City Recorder. (5086)

40 S. Main St., Office 130
Spanish Fork, UT 84660

Records Officer: _____

30453 Official bonds and oaths of office

AGENCY: Spanish Fork (Utah). City Recorder.

SERIES: 30453

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TITLE: Official bonds and oaths of office

DATES: 1865-1920

ARRANGEMENT: Chronological by year of official election.

DESCRIPTION:

These files contain copies of signed oaths required of all officials, whether elected or appointed, before entering the duties of their respective offices, as well as signed bonds.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Oaths of office, GRS-1023.

AUTHORIZED: 04-03-2018

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

The records in this series are of permanent historical value as documentation of the organization of the agency and as identification of persons serving in elected and appointed positions.

PRIMARY DESIGNATION:

Public