

Retention and Classification Report

Agency: Spanish Fork (Utah). Parks and Recreation Department. (5111)

40 S Main St
Spanish Fork, UT 84660

Records Officer: _____

30692 Easements, agreements and reports

AGENCY: Spanish Fork (Utah). Parks and Recreation Department.

SERIES: 30692

3

TITLE: Easements, agreements and reports

DATES: 1978-

ARRANGEMENT: Alphabetical by project title.

DESCRIPTION:

This series contains records related to the management of the parks and trail systems of Spanish Fork City. The records include land easements, development agreements, construction and maintenance agreements, purchase agreements, and annual reports.

RETENTION:

Retain permanently

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Easement files, GRS-1016.

AUTHORIZED: 03-01-1988

FORMAT MANAGEMENT:

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

Records document the process of the city purchasing and managing public lands.

PRIMARY DESIGNATION:

Public Utah Code 63G-2-201(2)(2023).

AGENCY: Spanish Fork (Utah). Parks and Recreation Department.

SERIES: 30692

TITLE: Easements, agreements and reports

(continued)

SECONDARY DESIGNATION(S):

Protected. Utah Code 63G-2-305(2)(2023).