



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### Beaver County (Utah)

Beaver County Courthouse, 105 E. Center Street, P.O. Box 392, Beaver UT 84713  
435-438-6463

#### Records Officer(s)

##### Mrs. Jennifer Lynne Atkin

Records Officer  
2270 South 525 West  
PO Box 1210  
Beaver, UT 84713  
E-mail: [jatkin@beaver.utah.gov](mailto:jatkin@beaver.utah.gov)  
Description of Role: I am a paralegal for the Beaver County Attorney's Office.

##### Records Officer Certification

Initial Certification: 05/30/2018  
Most Recent Certification: 05/30/2018  
Certification Expires: 05/30/2019

##### Keven Whicker

GIS Supervisor  
105 E. Center Street  
Beaver, UT 84713  
E-mail: [kevenwhicker@beaver.utah.gov](mailto:kevenwhicker@beaver.utah.gov)

##### Records Officer Certification

Initial Certification: 01/04/2013  
Most Recent Certification: 01/04/2013  
Certification Expires: 01/04/2014

**Records Officer's certification has expired.**

##### Susan Netto

Deputy Clerk  
PO Box 922  
26 S. 100 W.  
Milford, UT 84751  
E-mail: [snetto@beaver.utah.gov](mailto:snetto@beaver.utah.gov)

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

##### Mrs. Cindy Peterson

Records Officer  
105 E. Center St.  
PO Box 431  
Beaver, UT 84713  
E-mail: [crpeterson@beaver.utah.gov](mailto:crpeterson@beaver.utah.gov)  
Description of Role: I am the Beaver County Recorder.

##### Records Officer Certification

Initial Certification: 01/04/2013  
Most Recent Certification: 06/02/2017  
Certification Expires: 06/02/2018

**Records Officer's certification has expired.**

##### Trent Brown

County Assessor  
PO Box 352  
105 E. Center Street  
Beaver, UT 84713  
E-mail: [rtbrown@beaver.utah.gov](mailto:rtbrown@beaver.utah.gov)

##### Records Officer Certification

Initial Certification: 01/03/2013  
Most Recent Certification: 01/08/2014  
Certification Expires: 01/08/2015

**Records Officer's certification has expired.**



# County Agency Names

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## with Authorized Records Officers

### **Mrs. Ginger McMullin**

Clerk and Auditor  
105 E. Center  
PO Box 392  
Beaver, UT 84713  
E-mail: [gingermcmullin@beaver.utah.gov](mailto:gingermcmullin@beaver.utah.gov)  
Description of Role: Clerk/Auditor

#### **Records Officer Certification**

Initial Certification: 04/27/2015  
Most Recent Certification: 01/30/2018  
Certification Expires: 01/30/2019

### **Tracy McMullin**

Deputy Clerk  
105 E. Center  
PO Box 392  
Beaver, UT 84713  
E-mail: [tmcmullin@beaver.utah.gov](mailto:tmcmullin@beaver.utah.gov)

#### **Records Officer Certification**

Initial Certification: 03/14/2016  
Most Recent Certification: 02/12/2018  
Certification Expires: 02/12/2019

### **Kyle Blackner**

Planning and Zoning Administrator  
P.O. Box 352  
105 E. Center Street  
Beaver, UT 84713  
E-mail: [kblackner@beaver.utah.gov](mailto:kblackner@beaver.utah.gov)

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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## **Beaver County Special Service District #1 : Fire (Utah)**

P.O. Box 566, Beaver UT 84713  
435-438-5218

### **Records Officer(s)**

#### **Shirlene Willden**

PO Box 566  
270 N 300 W  
Beaver, UT 84713  
E-mail: [shirlenewillden@gmail.com](mailto:shirlenewillden@gmail.com)

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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## **Beaver County Special Service District #2 : Fire (Utah)**

P.O. Box 125, Milford UT 84751  
435-691-2381

### **Records Officer(s)**

#### **Nedra Kennedy**

P.O. Box 125  
Milford, UT 84751  
E-mail: [nk.88@live.com](mailto:nk.88@live.com)

#### **Records Officer Certification**

Initial Certification: 10/12/2015  
Most Recent Certification: 01/25/2018  
Certification Expires: 01/25/2019



# County Agency Names

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## with Authorized Records Officers

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### Beaver Service District #7 (Utah)

P.O. Box 789, Beaver UT 84713  
435-438-6490

#### Records Officer(s)

##### Scott Albrecht

District Secretary  
P.O. Box 789  
Beaver, UT 84713  
E-mail: [smalbrecht@beaver.utah.gov](mailto:smalbrecht@beaver.utah.gov)

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Beaver County (Utah). County Assessor

P.O. Box 352, Beaver UT 847133  
435-438-6481

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### Beaver County (Utah). County Auditor

Beaver County Office Building, 105 East Center, P.O. Box 392, Beaver UT 84713

#### Records Officer(s)

##### Mrs. Ginger McMullin

Clerk and Auditor  
105 E. Center  
PO Box 392  
Beaver, UT 84713  
E-mail: [gingermcmullin@beaver.utah.gov](mailto:gingermcmullin@beaver.utah.gov)  
Description of Role: Clerk/Auditor

##### Records Officer Certification

Initial Certification: 04/27/2015  
Most Recent Certification: 01/30/2018  
Certification Expires: 01/30/2019

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### Beaver County (Utah). County Clerk

Beaver County Office Building, 105 East Center, P.O. Box 392, Beaver UT 84713  
435-438-6463

#### Records Officer(s)

##### Mrs. Ginger McMullin

Clerk and Auditor  
105 E. Center  
PO Box 392  
Beaver, UT 84713  
E-mail: [gingermcmullin@beaver.utah.gov](mailto:gingermcmullin@beaver.utah.gov)  
Description of Role: Clerk/Auditor

##### Records Officer Certification

Initial Certification: 04/27/2015  
Most Recent Certification: 01/30/2018  
Certification Expires: 01/30/2019



# County Agency Names

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## with Authorized Records Officers

### Tracy McMullin

Deputy Clerk  
105 E. Center  
PO Box 392  
Beaver, UT 84713  
E-mail: [tmcmullin@beaver.utah.gov](mailto:tmcmullin@beaver.utah.gov)

#### Records Officer Certification

Initial Certification: 03/14/2016  
Most Recent Certification: 02/12/2018  
Certification Expires: 02/12/2019

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### Beaver County (Utah). County Commission

Beaver County Office Building, 105 East Center, P.O. Box 789, Beaver UT 84713  
435-438-6482

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### Beaver County (Utah). County Recorder

Beaver County Office Building, 105 East Center, P.O. Box 431, Beaver UT 84713  
435-438-6480

#### Records Officer(s)

##### Mrs. Cindy Peterson

Records Officer  
105 E. Center St.  
PO Box 431  
Beaver, UT 84713  
E-mail: [crpeterson@beaver.utah.gov](mailto:crpeterson@beaver.utah.gov)  
Description of Role: I am the Beaver County Recorder.

#### Records Officer Certification

Initial Certification: 01/04/2013  
Most Recent Certification: 06/02/2017  
Certification Expires: 06/02/2018

**Records Officer's certification has expired.**

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### Beaver County (Utah). County Sheriff

P.O. Box 391, 2270 South 525 West, Beaver UT 84713  
435-438-2862

#### Records Officer(s)

##### McKensie Barney

Records Officer  
PO Box 391  
2270 South 525 West  
Beaver, UT 84713  
E-mail: [mabarney@beaver.utah.gov](mailto:mabarney@beaver.utah.gov)

#### Records Officer Certification

Initial Certification: 10/03/2017  
Most Recent Certification: 10/04/2017  
Certification Expires: 10/04/2018

**Records Officer's certification has expired.**

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### Beaver County (Utah). Corrections

Beaver County Sheriff (Corrections), 2270 South 525 West, Beaver UT 84713  
435-438-2862

#### Records Officer(s)



# County Agency Names

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## with Authorized Records Officers

### Jill Woolsey

Agency Employee  
P.O. Box 391  
P.O. Box 391  
2270 South 525 West  
Beaver, UT 84713  
E-mail: jwoolsey@bcso.utah.gov  
Description of Role: Jail records

#### Records Officer Certification

Initial Certification: 10/04/2017  
Most Recent Certification: 10/04/2017  
Certification Expires: 10/04/2018

**Records Officer's certification has expired.**

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### Beaver County (Utah). County Surveyor

Post Office Box 1013, Beaver UT 84713  
(435)438-6484

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### Beaver County (Utah). County Treasurer

P.O. Box 432, Beaver UT 84713  
435-438-6410

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### Milford Area Health Care Service District #3 (Utah)

PO Box 207, Milford UT 84751  
435-387-2711

#### Records Officer(s)

##### Michelle Barton

451 North Main  
Milford, UT 84751  
E-mail: mbarton@milfordhospital.net

#### Records Officer Certification

Initial Certification: 05/04/2016  
Most Recent Certification: 05/04/2016  
Certification Expires: 05/04/2017

**Records Officer's certification has expired.**

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### Box Elder County (Utah)

Box Elder County Courthouse, 01 South Main, Brigham City UT 84302  
435-734-3347

#### Records Officer(s)

##### Mrs. Marla R. Young

Records Officer  
01 South Main  
Brigham City, UT 84302  
E-mail: myoung@boxeldercounty.org  
Description of Role: Box Elder County Clerk

#### Records Officer Certification

Initial Certification: 12/30/2016  
Most Recent Certification: 01/09/2018  
Certification Expires: 01/09/2019

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### Box Elder County (Utah). County Assessor

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## with Authorized Records Officers

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302  
435-734-2031

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### **Box Elder County (Utah). County Auditor**

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302

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### **Box Elder County (Utah). County Clerk**

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302  
435-734-2031

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### **Box Elder County (Utah). County Commission**

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302  
435-734-2031

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### **Box Elder County (Utah). Registrar of Vital Statistics**

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### **Box Elder County (Utah). County Recorder**

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302  
435-734-2031

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### **Box Elder County (Utah). County Sheriff**

52 South 1000 West, PO Box 888, Brigham City UT 84302  
435-734-3818

#### **Records Officer(s)**

##### **Mrs. Marla R. Young**

Records Officer  
01 South Main  
Brigham City, UT 84302  
E-mail: myoung@boxeldercounty.org  
Description of Role: Box Elder County Clerk

##### **Records Officer Certification**

Initial Certification:	12/30/2016
Most Recent Certification:	01/09/2018
Certification Expires:	01/09/2019

##### **Mary Ann Packer**

Records Officer  
Box Elder Sheriff Department  
52 South 1000 West  
PO Box 888  
Brigham City, UT 84302  
E-mail: mpacker@boxeldercounty.org  
Description of Role: Assistant Records Officer

##### **Records Officer Certification**

Initial Certification:	11/05/2015
Most Recent Certification:	08/31/2018
Certification Expires:	08/31/2019

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### **Box Elder County (Utah). County Treasurer**



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## with Authorized Records Officers

Box Elder County Courthouse, 01 South Main Street, Brigham City UT 84302  
435-538-0349

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### Cache County (Utah)

Cache Co. Executive, 199 North Main, Logan UT 84321  
435-755-1850

#### Records Officer(s)

##### Tony C. Baird

Records Officer  
199 North Main  
Logan, UT 84321  
E-mail: [tbaird@cacheattorney.org](mailto:tbaird@cacheattorney.org)

##### Records Officer Certification

Initial Certification: 08/17/2018  
Most Recent Certification: 08/17/2018  
Certification Expires: 08/17/2019

##### Ms. Dianna Schaeffer

Chief Deputy Auditor  
179 N Main Suite 102  
Logan, UT 84321  
E-mail: [dianna.schaeffer@cachecounty.org](mailto:dianna.schaeffer@cachecounty.org)  
Description of Role: Deputy Auditor

##### Records Officer Certification

Initial Certification: 05/03/2017  
Most Recent Certification: 05/03/2017  
Certification Expires: 05/03/2018

**Records Officer's certification has expired.**

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### Cache County (Utah). Executive Council

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### Cache County Fire Protection District (Utah)

179 North Main #302, Logan UT 84321  
435-755-1670

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### Cache County (Utah). County Assessor

179 North Main, #205, Logan UT 84321

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### Cache County (Utah). County Auditor

179 North Main, #102, Logan UT 84321  
435-755-1706

#### Records Officer(s)

##### Ms. Dianna Schaeffer

Chief Deputy Auditor  
179 N Main Suite 102  
Logan, UT 84321  
E-mail: [dianna.schaeffer@cachecounty.org](mailto:dianna.schaeffer@cachecounty.org)  
Description of Role: Deputy Auditor

##### Records Officer Certification

Initial Certification: 05/03/2017  
Most Recent Certification: 05/03/2017  
Certification Expires: 05/03/2018

**Records Officer's certification has expired.**

# County Agency Names

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## with Authorized Records Officers



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### Cache County (Utah). County Clerk

179 North Main, #102, Logan UT 84321

#### Records Officer(s)

##### Ms. Dianna Schaeffer

Chief Deputy Auditor  
179 N Main Suite 102  
Logan, UT 84321  
E-mail: dianna.schaeffer@cachecounty.org  
Description of Role: Deputy Auditor

##### Records Officer Certification

Initial Certification: 05/03/2017  
Most Recent Certification: 05/03/2017  
Certification Expires: 05/03/2018

**Records Officer's certification has expired.**

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### Cache County (Utah). County Recorder

179 North Main, #101, Logan UT 84321

801-752-5561

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### Cache County (Utah). County Sheriff

1225 W. Valley View Dr, #200, Logan UT 84321

435-755-1000

#### Records Officer(s)

##### Cami Miller

Records Clerk  
1225 W. Valley View Dr.  
Logan, UT 84321  
E-mail: cmiller@cashesheriff.com

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

##### Janet A Baker

Agency Employee  
1225 West Valley View Dr. #200  
Logan, UT 84321  
E-mail: jbaker@cashesheriff.org  
Description of Role: I have been given the responsibility of assisting those who request records from our office

##### Records Officer Certification

Initial Certification: 06/03/2014  
Most Recent Certification: 07/26/2017  
Certification Expires: 07/26/2018

**Records Officer's certification has expired.**

##### Mrs. Kati Jensen

Records Officer  
1225 W Valley View  
Logan, UT 84321  
E-mail: kjensen@cashesheriff.com

##### Records Officer Certification

Initial Certification: 12/31/2014  
Most Recent Certification: 12/31/2014  
Certification Expires: 12/31/2015

**Records Officer's certification has expired.**

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### Cache County (Utah). County Surveyor



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## with Authorized Records Officers

179 North Main St. Suite 302, Logan UT 84321  
435-755-1660

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### Cache County (Utah). County Treasurer

179 North Main, #201, Logan UT 84321

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### Carbon County (Utah)

Carbon County Courthouse, 751 East 100 North, Price UT 84501  
435-636-3224

#### Records Officer(s)

##### Lori Perez

Chief Deputy Clerk  
751 East 100 North  
Price, UT 84501  
E-mail: lori.perez@carbon.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

##### Alexis Horsley

Chief Deputy Clerk  
751 East 100 North  
Price, UT 84501  
E-mail: alexis.horsley@carbon.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Carbon County Mosquito Abatement District (Utah)

751 East 100 North, Price UT 84501  
435-636-3224

#### Records Officer(s)

##### Lori Perez

Chief Deputy Clerk  
751 East 100 North  
Price, UT 84501  
E-mail: lori.perez@carbon.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Carbon County (Utah). County Assessor

Carbon County Courthouse, 120 East Main, Price UT 84501

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### Carbon County (Utah). County Auditor

Carbon County Courthouse, 120 East Main, Price UT 84501  
435-637-4700



# County Agency Names

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## with Authorized Records Officers

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### Carbon County (Utah). County Clerk

Carbon County Courthouse, 120 East Main, Price UT 84501  
435-637-4700

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### Carbon County (Utah). County Commission

Carbon County Courthouse, 120 East Main Street, Price UT 84501

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### Carbon County (Utah). Building Department

Carbon County Courthouse, Price UT 84501

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### Carbon County (Utah). County Surveyor

Carbon County Courthouse, 120 East Main, Price UT 84501

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### Carbon County (Utah). Geographic Information System

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### Carbon County (Utah). County Recorder

Carbon County Courthouse, 120 East Main, Price UT 84501  
435-636-3244

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### Carbon County (Utah). County Sheriff

240 West Main, Price UT 84501

#### Records Officer(s)

##### Lori Perez

Chief Deputy Clerk  
751 East 100 North  
Price, UT 84501  
E-mail: [lori.perez@carbon.utah.gov](mailto:lori.perez@carbon.utah.gov)

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Carbon County (Utah). County Treasurer

Carbon County Courthouse, 120 East Main, Price UT 84501  
435-637-4700

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### Daggett County (Utah)

Daggett County, 95 N. 1st W., P.O. Box 219, Manila UT 84046  
435-784-3154

#### Records Officer(s)

##### Ms. Keri Pallesen

Records Officer  
95 North 1st West  
PO Box 219  
Manila, UT 84046

# County Agency Names

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## with Authorized Records Officers

E-mail: [kpallesen@daggettcountry.org](mailto:kpallesen@daggettcountry.org)  
Description of Role: Chief Administrative Officer for Daggett County Auditor and Daggett County Recorder

### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

### Carrie Poulsen

Records Officer  
PO Box 387  
95 North 1st West  
Manila, UT 84046  
E-mail: [cpoulsen@daggettcountry.org](mailto:cpoulsen@daggettcountry.org)

### Records Officer Certification

Initial Certification: 04/12/2016  
Most Recent Certification: 05/31/2018  
Certification Expires: 05/31/2019

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## Daggett County (Utah). Assessor

95 north 1st west, Manila UT 84046  
(435)784-3222

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## Daggett County (Utah). County Attorney

P.O. Box 219, Manila UT 84046

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## Daggett County (Utah). County Auditor

P.O. Box 219, Manila UT 84046

### Records Officer(s)

#### Ms. Keri Pallesen

Records Officer  
95 North 1st West  
PO Box 219  
Manila, UT 84046  
E-mail: [kpallesen@daggettcountry.org](mailto:kpallesen@daggettcountry.org)  
Description of Role: Chief Administrative Officer for Daggett County Auditor and Daggett County Recorder

### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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## Daggett County (Utah). County Clerk

Daggett County Courthouse, 95 North 100 West, P.O. Box 400, Manila UT 84046  
435-784-3154

### Records Officer(s)

#### Brian Raymond

Chairman of Board  
PO Box 400  
Manila, UT 84046  
E-mail: [braymond@daggettcountry.org](mailto:braymond@daggettcountry.org)  
Description of Role: Reviews GRAMA requests

### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

# County Agency Names

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## with Authorized Records Officers



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### Daggett County (Utah). County Commission

Daggett County Courthouse, 95 North 100 West, P.O. Box 219, Manila UT 84046

435-784-3154

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### Daggett County (Utah). Information Technology/Geographic Information Systems Department

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### Daggett County (Utah). County Recorder

Daggett County Courthouse, 95 North 100 West, P.O. Box 219, Manila UT 84046

435-784-3154

#### Records Officer(s)

##### Ms. Keri Pallesen

Records Officer  
95 North 1st West  
PO Box 219  
Manila, UT 84046

E-mail: [kpallesen@daggettcountry.org](mailto:kpallesen@daggettcountry.org)

Description of Role: Chief Administrative Officer for Daggett County Auditor and Daggett County Recorder

#### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Daggett County (Utah). County Sheriff

95 N. 1st W., PO Box 219, Manila UT 84046

435-784-3255

#### Records Officer(s)

##### Mrs. Susan LaDeen Potter

Records Officer  
95 North 1st West  
PO Box 219  
Manila, UT 84046

E-mail: [spotter@daggettcountry.org](mailto:spotter@daggettcountry.org)

Description of Role: As administrative assistant for the Daggett County Sheriff's Office one of my primary duties is tracking, recording, and filing cases. I also deal with all GRAMA requests for the sheriff's office.

#### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

---

### Daggett County (Utah). County Treasurer

P.O. Box 219, Manila UT 84046

#### Records Officer(s)

##### Brian Raymond

Chairman of Board  
PO Box 400  
Manila, UT 84046

E-mail: [braymond@daggettcountry.org](mailto:braymond@daggettcountry.org)

Description of Role: Reviews GRAMA requests



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## with Authorized Records Officers

### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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## Davis County (Utah)

61 South Main Street, P.O. Box 618, Farmington UT 84025

801-444-3277

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager

61 South Main Street

Farmington, UT 84025

E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014

Most Recent Certification: 02/02/2018

Certification Expires: 02/02/2019

#### Brian McKenzie

Records Officer

P.O. Box 61

Farmington, UT 84025

E-mail: bmckenzie@daviscountyutah.gov

#### Records Officer Certification

Initial Certification: 03/20/2017

Most Recent Certification: 03/20/2017

Certification Expires: 03/20/2018

**Records Officer's certification has expired.**

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## Davis County (Utah). County Sheriff

800 West State Street, P.O. Box 618, Farmington UT 84025

801-451-4100

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager

61 South Main Street

Farmington, UT 84025

E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014

Most Recent Certification: 02/02/2018

Certification Expires: 02/02/2019

#### Brian McKenzie

Records Officer

P.O. Box 61

Farmington, UT 84025

E-mail: bmckenzie@daviscountyutah.gov

#### Records Officer Certification

Initial Certification: 03/20/2017

Most Recent Certification: 03/20/2017

Certification Expires: 03/20/2018

**Records Officer's certification has expired.**

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## Davis County (Utah). County Commission

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

### Records Officer(s)



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## with Authorized Records Officers

### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### Davis County (Utah). Department of Animal Control

Davis Co. Administration Building, 1422 E 600 N Fruit Heights, PO 618, Farmington UT 84025

#### Records Officer(s)

### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### Davis County (Utah). Building Inspector

P.O. Box 618, Farmington UT 84025

#### Records Officer(s)

### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### Davis County (Utah). Department of Building and Grounds

Davis Co. Memorial Courthouse, 28 E. State Street, P.O. Box 618, Farmington UT 84025

#### Records Officer(s)

### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### Davis County (Utah). Department of Community and Economic Development

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### Records Officer(s)

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). Council on Aging**

Davis County Annex-Room 218, 50 East State St., P.O. Box 618, Farmington UT 84025  
801-451-3377

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). County Assessor**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). County Attorney**

800 West State Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). County Auditor**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). County Clerk**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). County Engineer**

28 East State Street, Farmington UT 84025

(801)444-2300

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). County Recorder**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**

### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). County Surveyor**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### **Records Officer(s)**



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

## **Davis County (Utah). County Treasurer**

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

### **Records Officer(s)**

#### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

## **Davis County Legacy Events Center (Utah)**

Davis County Legacy Events Center, 151 South 1100 West, P.O. Box 618, Farmington UT 84025

### **Records Officer(s)**

#### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

## **Davis County (Utah). Davis Park Golf Course (Fruit Heights)**

Davis Park Golf Course, 1074 E Nichols, Fruit Heights UT 84037-2608

801-544-0401

### **Records Officer(s)**

#### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

## **Davis County (Utah). Department of Employment and Training**

### **Records Officer(s)**

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). Health Department**

22 South State Street, P.O. Box 618, Farmington UT 84025  
801-451-3340

#### **Records Officer(s)**

##### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### **Davis County (Utah). Health Department. Administration Division**

22 South State Street, Clearfield, P.O. Box 618, Farmington UT 84025  
801-451-3340

#### **Records Officer(s)**

##### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). Health Department. Communicable Disease and Epidemiology Division**

Communicable Disease & Epidemiology, 22 S State, Clearfield, PO Box 618, Farmington UT 84025  
801-525-5200

#### **Records Officer(s)**

##### **Rebecca Floyd Abbott**

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### **Records Officer Certification**

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

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### **Davis County (Utah). Health Department. Environmental Health and Laboratory Division**

# County Agency Names

Updated: 12/15/2018 12:03 AM



## with Authorized Records Officers

22 South State Street, Clearfield, P.O. Box 618, Farmington UT 84025  
801-451-3340

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### Davis County (Utah). Health Department. Nursing Division

22 South State Street, Clearfield, P.O. Box 618, Farmington UT 84025  
801-451-3340

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### Davis County (Utah). Health Department. Women's, Infant's, and Children's Division

22 South State Street, Clearfield, P.O. Box 618, Farmington UT 84025  
801-451-3340

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### Davis County (Utah). Information Systems Department

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

### Records Officer(s)

#### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

#### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



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### Davis County (Utah). Library

Davis Co. Library, 133 South Main, P.O. Box 618, Farmington UT 84025

801-451-2322

#### Records Officer(s)

##### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

##### Records Officer Certification

Initial Certification:	03/18/2014
Most Recent Certification:	02/02/2018
Certification Expires:	02/02/2019

---

### Davis County (Utah). Personnel Office

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

801-451-3415

#### Records Officer(s)

##### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

##### Records Officer Certification

Initial Certification:	03/18/2014
Most Recent Certification:	02/02/2018
Certification Expires:	02/02/2019

---

### Davis County (Utah). Planning Commission

Davis Co. Administration Building, 61 South Main Street, P.O. Box 618, Farmington UT 84025

#### Records Officer(s)

##### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

##### Records Officer Certification

Initial Certification:	03/18/2014
Most Recent Certification:	02/02/2018
Certification Expires:	02/02/2019

---

### Davis County (Utah). Department of Public Works

1500 East 650 North, Fruit Heights UT 84037

#### Records Officer(s)

##### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: rabbott@co.davis.ut.us

##### Records Officer Certification

Initial Certification:	03/18/2014
Most Recent Certification:	02/02/2018
Certification Expires:	02/02/2019



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

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### South Davis Water Improvement District (Utah)

P.O. Box 140110, Salt Lake City UT 84114-0110

801-295-4468

#### Records Officer(s)

##### Tracie Gallagher

Records Officer  
407 W 3100 S  
Bountiful, UT 84010  
E-mail: [tracie@southdaviswater.us](mailto:tracie@southdaviswater.us)  
Description of Role: District Clerk and records retention officer

##### Records Officer Certification

Initial Certification: 06/08/2017  
Most Recent Certification: 06/08/2017  
Certification Expires: 06/08/2018

**Records Officer's certification has expired.**

---

### South Weber Water Improvement District (Utah)

7924 South 1900 East, South Weber UT 84405

801-475-4749

#### Records Officer(s)

##### Rorie Stott

Agency Employee  
7924 South 1900 East  
South Weber, UT 84405

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

---

### Davis County (Utah). Valley View Golf Course (Layton)

Valley View Golf Course, 2501 East Gentile, Layton UT 84040

801-546-1630

#### Records Officer(s)

##### Rebecca Floyd Abbott

Records Manager  
61 South Main Street  
Farmington, UT 84025  
E-mail: [rabbott@co.davis.ut.us](mailto:rabbott@co.davis.ut.us)

##### Records Officer Certification

Initial Certification: 03/18/2014  
Most Recent Certification: 02/02/2018  
Certification Expires: 02/02/2019

---

### Wasatch Integrated Waste Management District (Davis County, Utah)

P.O. Box 900, 1997 East 3500 North, Layton UT 84041-0900

801-614-5600

#### Records Officer(s)

##### Juli McIntosh

P.O. Box 900  
1997 East 3500 North  
Layton, UT 84041-0900



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

E-mail: julim@wiwmd.org  
Description of Role: Records management and GRAMA requests

### Records Officer Certification

Initial Certification: 08/21/2013  
Most Recent Certification: 10/19/2018  
Certification Expires: 10/19/2019

---

## Duchesne County (Utah)

Duchesne County Administrative Bldg, 734 North Center, P.O. Box 270, Duchesne UT 84021  
435-738-1100

### Records Officer(s)

#### Cristina Neilson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: cneilson@duchesne.utah.gov  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

#### Records Officer Certification

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### Marcee Johnson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: mjohnson@duchesne.utah.gov  
Description of Role: Chief records officer

#### Records Officer Certification

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

## Duchesne County (Utah). Building Inspection Department

Drawer 270, Duchesne UT 84021

### Records Officer(s)

#### Cristina Neilson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: cneilson@duchesne.utah.gov  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

#### Records Officer Certification

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### Marcee Johnson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: mjohnson@duchesne.utah.gov  
Description of Role: Chief records officer

#### Records Officer Certification

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

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### Duchesne County (Utah). County Assessor

#### Records Officer(s)

##### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

##### **Records Officer Certification**

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

##### **Marcee Johnson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

##### **Records Officer Certification**

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

### Duchesne County (Utah). County Auditor

Duchesne County Administrative Bldg, 734 North Center St., P.O. Box 910, Duchesne UT 84021  
435-738-2435

#### Records Officer(s)

##### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

##### **Records Officer Certification**

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

##### **Marcee Johnson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

##### **Records Officer Certification**

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

### Duchesne County (Utah). County Clerk

Duchesne County Administrative Bldg, 734 North Center St., P.O. Box 910, Duchesne UT 84021

#### Records Officer(s)



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

#### **Records Officer Certification**

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

### **Marcee Johnson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

#### **Records Officer Certification**

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

## **Duchesne County (Utah). County Commission**

Duchesne County Administrative Bldg, 734 North Center St, P.O. Box 270, Duchesne UT 84021  
435-738-2683

### **Records Officer(s)**

#### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

#### **Records Officer Certification**

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### **Marcee Johnson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

#### **Records Officer Certification**

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

## **Duchesne County (Utah). County Attorney**

P.O. Box 270, 734 No. Center, Duchesne UT 84021-0270

### **Records Officer(s)**

#### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021





# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)

Description of Role: Receives and responds to GRAMA requests submitted to administrative office

### Records Officer Certification

Initial Certification: 05/07/2013

Most Recent Certification: 11/04/2016

Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

### Marcee Johnson

Records Officer

734 North Center Street

PO Box 910

Duchesne, UT 84021

E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)

Description of Role: Chief records officer

### Records Officer Certification

Initial Certification: 01/29/2014

Most Recent Certification: 06/22/2018

Certification Expires: 06/22/2019

---

## Duchesne County (Utah). County Surveyor

Duchesne County Administrative Bldg, 734 North Center St, P.O. Box 975, Duchesne UT 84021

### Records Officer(s)

#### Cristina Neilson

Records Officer

734 North Center Street

PO Box 910

Duchesne, UT 84021

E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)

Description of Role: Receives and responds to GRAMA requests submitted to administrative office

### Records Officer Certification

Initial Certification: 05/07/2013

Most Recent Certification: 11/04/2016

Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### Marcee Johnson

Records Officer

734 North Center Street

PO Box 910

Duchesne, UT 84021

E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)

Description of Role: Chief records officer

### Records Officer Certification

Initial Certification: 01/29/2014

Most Recent Certification: 06/22/2018

Certification Expires: 06/22/2019

---

## Duchesne County (Utah). Public Works Department

P.O. Box 356, Duchesne UT 84021-0326

435-738-2468

### Records Officer(s)

#### Cristina Neilson

Records Officer

734 North Center Street

PO Box 910

Duchesne, UT 84021

E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)

Description of Role: Receives and responds to GRAMA requests submitted to administrative office

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### Records Officer Certification

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

### Marcee Johnson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: mjohnson@duchesne.utah.gov  
Description of Role: Chief records officer

### Records Officer Certification

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

## Duchesne County (Utah). County Recorder

PO Box 916, 734 North Center St, Duchesne UT 84021  
435-738-1160

### Records Officer(s)

#### Cristina Neilson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: cneilson@duchesne.utah.gov  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

### Records Officer Certification

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### Marcee Johnson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: mjohnson@duchesne.utah.gov  
Description of Role: Chief records officer

### Records Officer Certification

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

---

## Duchesne County (Utah). County Sheriff

21554 W. 9000 S., P.O. Box 985, Duchesne UT 84021-0985  
435-738-2015

### Records Officer(s)

#### Ms. Cynthia Lyne Wardle

Office Manager  
21554 West 9000 South  
PO Box 985  
Duchesne, UT 84021  
E-mail: cwardle@duchesne.utah.gov  
Description of Role: Sheriff's Office Supervisory Administration Assistant



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 01/30/2013  
Most Recent Certification: 06/08/2017  
Certification Expires: 06/08/2018

**Records Officer's certification has expired.**

### Karena Mcphie

PO Box 985  
21554 W. 9000 S.  
Duchesne, UT 84021  
E-mail: [kmcphie@duchesne.utah.gov](mailto:kmcphie@duchesne.utah.gov)  
Description of Role: County sheriff

### Records Officer Certification

Initial Certification: 01/30/2014  
Most Recent Certification: 08/16/2017  
Certification Expires: 08/16/2018

**Records Officer's certification has expired.**

### Karen Lynn Easter

Agency Employee  
PO Box 985  
Duchesne, UT 84021  
E-mail: [keaster@duchesne.utah.gov](mailto:keaster@duchesne.utah.gov)

### Records Officer Certification

Initial Certification: 06/19/2015  
Most Recent Certification: 02/22/2018  
Certification Expires: 02/22/2019

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## Duchesne County (Utah). County Treasurer

Duchesne County Administrative Bldg, 734 North Center St, P.O. Box 989, Duchesne UT 84021  
435-738-5560

### Records Officer(s)

#### Cristina Neilson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

### Records Officer Certification

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

#### Marcee Johnson

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

### Records Officer Certification

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

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## Duchesne County (Utah). Planning and Zoning Department

Drawer 270, Duchesne UT 84021

### Records Officer(s)

# County Agency Names

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## with Authorized Records Officers



### **Cristina Neilson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [cneilson@duchesne.utah.gov](mailto:cneilson@duchesne.utah.gov)  
Description of Role: Receives and responds to GRAMA requests submitted to administrative office

#### **Records Officer Certification**

Initial Certification: 05/07/2013  
Most Recent Certification: 11/04/2016  
Certification Expires: 11/04/2017

**Records Officer's certification has expired.**

### **Marcee Johnson**

Records Officer  
734 North Center Street  
PO Box 910  
Duchesne, UT 84021  
E-mail: [mjohnson@duchesne.utah.gov](mailto:mjohnson@duchesne.utah.gov)  
Description of Role: Chief records officer

#### **Records Officer Certification**

Initial Certification: 01/29/2014  
Most Recent Certification: 06/22/2018  
Certification Expires: 06/22/2019

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## **Emery County (Utah)**

Emery County, 75 East Main, P.O. Box 907, Castle Dale UT 84513  
435-381-2119

### **Records Officer(s)**

#### **Brenda Tuttle**

Clerk/Auditor  
P.O. Box 907  
75 East Main Street  
Castle Dale, UT 84513  
E-mail: [brendat@emery.utah.gov](mailto:brendat@emery.utah.gov)  
Description of Role: GRAMA requests for all county departments

#### **Records Officer Certification**

Initial Certification: 01/31/2013  
Most Recent Certification: 05/03/2018  
Certification Expires: 05/03/2019

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## **Emery County (Utah). County Auditor**

Emery County Courthouse, 75 East Main, PO Box 907, Castle Dale UT 84513  
435-381-3550

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## **Emery County (Utah). County Clerk**

Emery County Courthouse, 75 East Main, P.O. Box 907, Castle Dale UT 84513  
435-381-2139

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## **Emery County (Utah). County Commission**

Emery County Courthouse, 75 East Main, P.O. Box 629, Castle Dale UT 84513

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## **Emery County (Utah). County Recorder**

Emery County Courthouse, 75 East Main, P.O. Box 698, Castle Dale UT 84513  
435-381-2414

# County Agency Names

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## with Authorized Records Officers



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### Emery County (Utah). County Sheriff

1850 North 550 West, Des Bee Dove Road, Castle Dale UT 84513

435-381-2404

#### Records Officer(s)

##### Brenda Tuttle

Clerk/Auditor

P.O. Box 907

75 East Main Street

Castle Dale, UT 84513

E-mail: [brendat@emery.utah.gov](mailto:brendat@emery.utah.gov)

Description of Role: GRAMA requests for all county departments

##### Records Officer Certification

Initial Certification: 01/31/2013

Most Recent Certification: 05/03/2018

Certification Expires: 05/03/2019

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### Emery County (Utah). County Treasurer

Emery County Courthouse, 75 East Main, P.O. Box 595, Castle Dale UT 84513

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### Emery County (Utah). Weed and Mosquito Abatement Department

P.O. Box 629, Castle Dale UT 84513

435-381-2933

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### Garfield County (Utah)

Garfield County Courthouse, 55 S. Main Street, P.O. Box 77, Panguitch UT 84759

435-676-8826

#### Records Officer(s)

##### Kim Brinkerhoff

Records Officer

55 South Main

PO Box 77

Panguitch, UT 84759

E-mail: [kim.brinkerhoff@garfield.utah.gov](mailto:kim.brinkerhoff@garfield.utah.gov)

##### Records Officer Certification

Initial Certification: 03/09/2016

Most Recent Certification: 09/12/2017

Certification Expires: 09/12/2018

**Records Officer's certification has expired.**

##### Camille Moore

Clerk and Auditor

55 South Main Street

P.O. Box 77

Panguitch, UT 84759

E-mail: [camille.moore@garfield.utah.gov](mailto:camille.moore@garfield.utah.gov)

##### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Garfield County (Utah). County Assessor

Garfield County Courthouse, 55 S. Main Street, Panguitch UT 84759

435-676-1152

# County Agency Names

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## with Authorized Records Officers



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### Garfield County (Utah). County Attorney

Garfield County Attorney, County Courthouse / PO Box 77, Panguitch UT 84759  
435-676-1152

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### Garfield County (Utah). County Auditor

Garfield County Courthouse, Panguitch UT 84759  
435-676-1100

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### Garfield County (Utah). County Clerk

Garfield County Courthouse, 55 South Main Street, P.O. Box 77, Panguitch UT 84759  
435-676-8826

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### Garfield County (Utah). County Commission

55 South Main Street, P.O. Box 77, Panguitch UT 84759

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### Garfield County (Utah). County Recorder

PO Box 77, Panguitch UT 84759  
435-676-1112

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### Garfield County (Utah). County Sheriff

Garfield County Sheriff, 375 North 700 West, Panguitch UT 84759  
435-676-2678

#### Records Officer(s)

##### Chris Hatch

Sheriff's Records Officer  
375 North 700 West  
Panguitch, UT 84759  
E-mail: gcso@color-country.net

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

##### Sheree Leach

Sheriff's Records Officer  
375 North 700 West  
Panguitch, UT 84759  
E-mail: leachsheree.gcso@gmail.com

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

##### Denise Dastrup

Sheriff's Records Officer  
375 North 700 West  
Panguitch, UT 84759  
E-mail: denisedastrup@gmail.com



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 07/12/2017  
Most Recent Certification: 08/17/2018  
Certification Expires: 08/17/2019

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### Garfield County (Utah). County Surveyor

Garfield County Courthouse, 55 South Main, P.O. Box 77, Panguitch UT 84759

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### Garfield County (Utah). County Treasurer

PO Box 77, Panguitch UT 84759  
435-676-1109

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### Garfield County (Utah). Board of Equalization

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### Grand County (Utah)

Grand County Courthouse, 125 East Center, Moab UT 84532  
435-259-1346

#### Records Officer(s)

##### Diana Carroll

Clerk/Auditor  
125 East Center Street  
Moab, UT 84532  
E-mail: dcarroll@grandcountyutah.net

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Grand County (Utah). Council

125 East Center, Moab UT 84532  
435-259-1346

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### Grand County (Utah). County Clerk

Grand County Courthouse, 125 East Center Street, Moab UT 84532  
435-259-5645

#### Records Officer(s)

##### Diana Carroll

Clerk/Auditor  
125 East Center Street  
Moab, UT 84532  
E-mail: dcarroll@grandcountyutah.net

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Grand County (Utah). County Recorder

# County Agency Names

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## with Authorized Records Officers

Grand County Courthouse, 125 East Center Street, Moab UT 84532  
435-259-7425

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### Grand County (Utah). County Surveyor

Grand County Courthouse, 125 East Center Street, Moab UT 84532

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### Grand County (Utah). County Treasurer

Grand County Courthouse, 125 East Center Street, Moab UT 84532  
435-259-1338

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### Grand County (Utah). County Sheriff

Grand County Sheriff's Office, 25 South 100 East, Moab UT 84532  
435-259-8115

#### Records Officer(s)

##### Roxie Arthur

Records Officer  
25 South 100 East  
Moab, UT 84532  
E-mail: rarthur@grandcountysheriff.org

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Grand Water & Sewer Service Agency (Utah)

P.O. Box 1046, Moab UT 84532  
435-259-8121

#### Records Officer(s)

##### Maggie Hamilton

3025 E Spanish Trail RD  
Moab, UT 84532  
E-mail: billingclerk@grandwater.org  
Description of Role: Billing clerk

##### Records Officer Certification

Initial Certification:	02/14/2018
Most Recent Certification:	02/27/2018
Certification Expires:	02/27/2019

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### Iron County (Utah)

Iron County Courthouse, 68 South 100 East, P.O. Box 429, Parowan UT 84761  
435-477-8300

#### Records Officer(s)

##### Mr. G. Michael Edwards

Records Officer  
82 N. 100 E., Suite 201  
PO Box 428  
Cedar City, UT 84721  
E-mail: medwards@ironcounty.net





# County Agency Names

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## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 12/24/2013  
Most Recent Certification: 01/30/2015  
Certification Expires: 01/30/2016

**Records Officer's certification has expired.**

### Mrs. Austin Gabrielle Bozzelli

Records Officer  
82 n 100 e  
Cedar City, UT 84720

#### Records Officer Certification

Initial Certification: 07/21/2014  
Most Recent Certification: 07/21/2014  
Certification Expires: 07/21/2015

**Records Officer's certification has expired.**

### Mr. Jon T Whittaker

Records Officer  
P.O. Box 429  
68 South 100 East  
Parowan, UT 84761  
E-mail: jwhittaker@ironcounty.net  
Description of Role: Iron County Clerk

#### Records Officer Certification

Initial Certification: 01/01/2015  
Most Recent Certification: 03/05/2018  
Certification Expires: 03/05/2019

### Mr. John S. Higley

Records Officer  
581 North Main Street Suite #2  
Cedar City, UT 84721  
E-mail: jhigley@ironcounty.net  
Description of Role: I am the records officer for a new division under the Iron County Commission

#### Records Officer Certification

Initial Certification: 12/29/2014  
Most Recent Certification: 12/29/2014  
Certification Expires: 12/29/2015

**Records Officer's certification has expired.**

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## Iron County (Utah). County Clerk

Iron County Courthouse, 68 South 100 East, P.O. Box 429, Parowan UT 84761

### Records Officer(s)

#### Mr. Jon T Whittaker

Records Officer  
P.O. Box 429  
68 South 100 East  
Parowan, UT 84761  
E-mail: jwhittaker@ironcounty.net  
Description of Role: Iron County Clerk

#### Records Officer Certification

Initial Certification: 01/01/2015  
Most Recent Certification: 03/05/2018  
Certification Expires: 03/05/2019

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## Iron County (Utah). County Commission

Iron County Courthouse, 68 South 100 East, Parowan UT 84761

### Records Officer(s)

#### Mrs. Leslie Kaye Bishop

HR Director  
82 N 100 E Suite 204  
Cedar City, UT 84720  
E-mail: lbishop@ironcounty.net  
Description of Role: Human Resource Director/Risk Management Coordinator

# County Agency Names

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## with Authorized Records Officers



### Records Officer Certification

Initial Certification: 01/09/2014  
Most Recent Certification: 02/11/2016  
Certification Expires: 02/11/2017

**Records Officer's certification has expired.**

### Mrs. Betsy P Cummings

Agency Employee  
116 West Sunbow St  
Cedar City, UT 84721  
E-mail: bcummings@ironcounty.net  
Description of Role: HR Assistant

### Records Officer Certification

Initial Certification: 01/09/2014  
Most Recent Certification: 01/08/2018  
Certification Expires: 01/08/2019

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## Iron County (Utah). County Auditor

PO Box 457, Parowan UT 84761  
435-477-8330

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## Iron County (Utah). County Recorder

Iron County Courthouse, 68 South 100 East, P.O. Box 506, Parowan UT 84761  
435-477-3375

### Records Officer(s)

#### Mrs. Carri R Jeffries

Records Officer  
PO Box 600011  
Paragonah, UT 84760  
E-mail: cjeffries@ironcounty.net

### Records Officer Certification

Initial Certification: 12/19/2013  
Most Recent Certification: 04/13/2018  
Certification Expires: 04/13/2019

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## Iron County (Utah). County Sheriff

2132 N. Main Street, Cedar City UT 84721  
435-867-7500

### Records Officer(s)

#### Mrs. Rebecca J Heaton

Records Officer  
2132 North Main Street  
Cedar City, UT 84721  
E-mail: rheaton@ironcounty.net

### Records Officer Certification

Initial Certification: 11/06/2013  
Most Recent Certification: 05/04/2018  
Certification Expires: 05/04/2019

#### Ms. Melissa Montiano

Secretary  
Iron County Sheriff  
2132 N Main Street  
Cedar City, UT 84721  
E-mail: mmontiano@ironcounty.net

Description of Role: I am a secretary at the Sheriff's Office who has authority to release certain records to members of the public and other organizations (other government organizations, insurance companies etc.).

# County Agency Names

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## with Authorized Records Officers



### Records Officer Certification

Initial Certification: 11/06/2013  
Most Recent Certification: 05/04/2018  
Certification Expires: 05/04/2019

### Joy Meyer

Records Officer  
2132 N. Main Street  
Cedar City, UT 84721  
E-mail: jmeyer@ironcounty.net  
Description of Role: I am a secretary with the Iron County Sheriff's Office. I disseminate records on a regular basis.

### Records Officer Certification

Initial Certification: 11/06/2013  
Most Recent Certification: 05/03/2018  
Certification Expires: 05/03/2019

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## Iron County Jail (Utah)

2136 North Main Street, Cedar City UT 84720  
(435)586-3356

### Records Officer(s)

#### Ranon Hulet

2136 N. Main Street  
Cedar City, UT 84721  
E-mail: rhulet@ironcounty.net  
Description of Role: Office Manager @ Iron County Jail

### Records Officer Certification

Initial Certification: 11/05/2013  
Most Recent Certification: 11/21/2017  
Certification Expires: 11/21/2018

**Records Officer's certification has expired.**

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## Iron County (Utah). County Surveyor

Iron County Courthouse, 68 South 100 East, P.O. Box 506, Parowan UT 84761

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## Iron County (Utah). County Treasurer

P.O. Box 369, 68 South 100 East, Parowan UT 84761  
435-477-3375

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## Iron County (Utah). Justice Court

82 North 100 East, Suite 101, Cedar City UT 84720  
435-865-5335

### Records Officer(s)

#### Hudson Brown

Agency Employee  
82 North 100 East, Suite 101  
Cedar City, UT 84720  
E-mail: hbrown@ironcounty.net  
Description of Role: Court Clerk. Back-up records officer.

### Records Officer Certification

Initial Certification: 09/13/2017  
Most Recent Certification: 09/28/2018  
Certification Expires: 09/28/2019

#### Brenda Buttrey

82 North 100 East, Suite 101  
Cedar City, UT 84720  
E-mail: bbuttrey@ironcounty.net



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## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 09/13/2017  
Most Recent Certification: 10/16/2018  
Certification Expires: 10/16/2019

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### Juab County (Utah)

Juab County Courthouse, 160 North Main, Nephi UT 84648  
435-623-3410

#### Records Officer(s)

##### DeEtte Worthington

160 North Main Street  
Nephi, UT 84648  
E-mail: deette@juabcounty.com  
Description of Role: GRAMA requests and records management.

#### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Juab County (Utah). County Clerk

Juab County Courthouse, 160 North Main, Nephi UT 84648

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### Juab County (Utah). County Commission

Juab County Courthouse, 160 North Main, Nephi UT 84648

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### Juab County (Utah). County Recorder

Juab County Courthouse, 160 North Main, Nephi UT 84648  
435-623-1480

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### Juab County (Utah). County Sheriff

425 West Sheeplane Drive, PO Box 133, Nephi UT 84648  
435-623-1480

#### Records Officer(s)

##### Tanielle Callaway

Sheriff Records Officer  
425 West Sheeplane Dr.  
PO Box 133  
Nephi, UT 84648  
E-mail: tcallaway@juab.utah.gov

#### Records Officer Certification

Initial Certification: 09/22/2017  
Most Recent Certification: 11/15/2018  
Certification Expires: 11/15/2019

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### Juab County (Utah). County Surveyor

117 South Main Street, PO Box 338, Monticello UT 84535  
(435)587-3223

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### Juab County (Utah). County Treasurer

# County Agency Names

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## with Authorized Records Officers

Juab County Courthouse, 160 North Main, Nephi UT 84648  
435-623-3420

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### Kane County (Utah)

Kane County Courthouse, 76 North Main Street, Kanab UT 84741  
435-644-2551

#### Records Officer(s)

##### Mrs. Megan Fox

Records Officer  
78 S. 100 E.  
Kanab UT  
E-mail: mfox@visitsouthernutah.com  
Description of Role: Visitor Center Coordinator

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

##### Fayann Christensen

Records Officer  
181 West 300 North  
Kanab, UT 84741  
E-mail: kscord@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

##### Rhonda Gant

76 North Main Street  
Kanab, UT 84741  
E-mail: rgant@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/10/2018  
Most Recent Certification: 07/10/2018  
Certification Expires: 07/10/2019

##### Tanya Meeks

76 N Main St.  
Kanab, UT 84741  
E-mail: tmeeks@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

##### Stacy Owens

181 W. 300 N.  
Kanab, UT 84741  
E-mail: sowens@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

##### John Livingston

76 N Main St.  
Kanab, UT 84741  
E-mail: jlivingston@kane.utah.gov

##### Records Officer Certification

Initial Certification: 12/28/2017  
Most Recent Certification: 12/28/2017  
Certification Expires: 12/28/2018



# County Agency Names

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## with Authorized Records Officers

### Vicki Hooper

76 N  
Kanab, UT 84741  
E-mail: vhooper@kane.utah.gov

#### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

### Louis Pratt

GIS/Transportaion Dir  
76 N Main St.  
Kanab, UT 84741  
E-mail: gjis@kane.utah.gov

#### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

### David Owens

76 N Main St.  
Kanab, UT 84741  
E-mail: dowens@kane.utah.gov

#### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

### Megan Fox

76 N Main St.  
Kanab, UT 84741  
E-mail: mfox@kaneutah.com

#### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

### David R Hatch

76 N Main St.  
Kanab, UT 84741  
E-mail: rhatch@kane.utah.gov

#### Records Officer Certification

Initial Certification: 08/01/2018  
Most Recent Certification: 08/01/2018  
Certification Expires: 08/01/2019

### Bert Harris

76 N Main St.  
Kanab, UT 84741  
E-mail: foreman@kane.utah.gov

#### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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## Kane County County (Utah). County Assessor

180 w. 300 n., Kanab UT 84741  
(435)644-2647

### Records Officer(s)

#### Stacy Owens

181 W. 300 N.  
Kanab, UT 84741  
E-mail: sowens@kane.utah.gov



# County Agency Names

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## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). County Auditor

76 North Main Street, Kanab UT 84741

#### Records Officer(s)

##### Tanya Meeks

76 N Main St.  
Kanab, UT 84741  
E-mail: tmeeks@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). County Clerk

Kane County Courthouse, 76 North Main Street, Kanab UT 84741  
435-644-2551

#### Records Officer(s)

##### Tanya Meeks

76 N Main St.  
Kanab, UT 84741  
E-mail: tmeeks@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). County Commission

Kane County Courthouse, 76 North Main Street, Kanab UT 84741

#### Records Officer(s)

##### Tanya Meeks

76 N Main St.  
Kanab, UT 84741  
E-mail: tmeeks@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). Building Inspection

76 North Main Street, Kanab UT 84741  
(435)644-4967

#### Records Officer(s)

##### Stacy Owens

181 W. 300 N.  
Kanab, UT 84741  
E-mail: sowens@kane.utah.gov

##### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019



# County Agency Names

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## with Authorized Records Officers

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### Kane County (Utah). County Recorder

Kane County Courthouse, 76 North Main Street #14, Kanab UT 84741  
435-644-2360

#### Records Officer(s)

##### Isis Smith

76 N Main St.  
Kanab, UT 84741  
E-mail: [ismith@kane.utah.gov](mailto:ismith@kane.utah.gov)

##### Records Officer Certification

Initial Certification:	07/31/2018
Most Recent Certification:	07/31/2018
Certification Expires:	07/31/2019

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### Kane County (Utah). County Sheriff

971 E. Kaneplex Dr., Kanab UT 84741  
435-644-4916

#### Records Officer(s)

##### Alan Alldredge

Records Officer  
971 East Kaneplex Dr.  
Kanab, UT 84741  
E-mail: [aalldredgekcso@kane.utah.gov](mailto:aalldredgekcso@kane.utah.gov)

##### Records Officer Certification

Initial Certification:	05/04/2016
Most Recent Certification:	05/09/2018
Certification Expires:	05/09/2019

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### Kane County (Utah). County Treasurer

Kane County Courthouse, 76 North Main Street, Kanab UT 84741

#### Records Officer(s)

##### Keiren Chatterley

Agency Employee  
76 N Main  
Kanab, UT 84741  
E-mail: [kchatterley@kane.utah.gov](mailto:kchatterley@kane.utah.gov)  
Description of Role: I am the Chief Deputy Clerk/Auditor for Kane County Utah.

##### Records Officer Certification

Initial Certification:	07/31/2018
Most Recent Certification:	07/31/2018
Certification Expires:	07/31/2019

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### Kane County (Utah). County Attorney

KANE COUNTY ATTORNEY'S OFFICE, 76 NORTH MAIN STREET, KANAB UT 84741  
435-644-5278

#### Records Officer(s)

##### Sarai Brinkerhoff

76 North Main  
Kanab, UT 84741  
E-mail: [sbrinkerhoff@kane.utah.gov](mailto:sbrinkerhoff@kane.utah.gov)





# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). Planning Commission

76 North Main Street, Kanab UT 84741

#### Records Officer(s)

##### Shannon McBride

76 N Main St.  
Kanab, UT 84741  
E-mail: smcbride@kane.utah.gov

#### Records Officer Certification

Initial Certification: 07/31/2018  
Most Recent Certification: 07/31/2018  
Certification Expires: 07/31/2019

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### Kane County (Utah). Board of Public Welfare

(obsolete agency)

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### Millard County (Utah)

Millard County Courthouse, 50 South Main, Fillmore UT 84631  
435-743-6223

#### Records Officer(s)

##### Marki I Rowley

Records Officer  
765 South Hwy 99, Ste. 6  
Fillmore, UT 84631  
E-mail: mrowley@co.millard.ut.us

#### Records Officer Certification

Initial Certification: 01/15/2016  
Most Recent Certification: 01/02/2018  
Certification Expires: 01/02/2019

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### Millard County (Utah). County Assessor

Millard County Courthouse, 50 South Main, Fillmore UT 84631

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### Millard County (Utah). County Auditor

Millard County Courthouse, 50 South Main, Fillmore UT 84631

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### Millard County (Utah). County Clerk

765 South Hwy 99, Suite 6, Fillmore UT 84631

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### Millard County (Utah). County Commission

Millard County Courthouse, 50 South Main, Fillmore UT 84631

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### Millard County (Utah). Geographic Information System Division

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### Millard County (Utah). County Recorder

# County Agency Names

Updated: 12/15/2018 12:03 AM



## with Authorized Records Officers

Millard County Courthouse, 50 South Main, Fillmore UT 84631  
435-743-6210

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### Millard County (Utah). County Sheriff

765 South Hwy 99, Suite 1, Fillmore UT 84631  
435-743-5302

#### Records Officer(s)

##### Lindsay Mitchell

Sheriff's Records Officer  
765 South Highway 99  
Fillmore, UT 84631  
E-mail: [lmitchell@co.millard.ut.us](mailto:lmitchell@co.millard.ut.us)

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Millard County (Utah). County Surveyor

71 South 200 West, PO box 854, Delta UT 84624  
435-864-1400

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### Millard County (Utah). County Treasurer

Millard County Courthouse, 50 South Main Street, Fillmore UT 84631

#### Records Officer(s)

##### Sheri Dearden

Millard County Treasurer  
Millard County Courthouse  
50 South Main Street  
Fillmore, UT 84631-5504  
E-mail: [sdearden@co.millard.ut.us](mailto:sdearden@co.millard.ut.us)

##### Records Officer Certification

Initial Certification:	02/25/2016
Most Recent Certification:	04/12/2018
Certification Expires:	04/12/2019

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### Millard County (Utah). Board of Equalization

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### Morgan County (Utah)

Morgan County Courthouse, 48 W. Young Street, P.O. Box 886, Morgan UT 84050  
801-829-6811

#### Records Officer(s)

##### Stacy Clark

County Clerk  
48 West Young Street, Room 18  
PO Box 886  
Morgan, UT 84050  
E-mail: [sclark@morgan-county.net](mailto:sclark@morgan-county.net)

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Morgan County (Utah). County Assessor

P.O. Box 680, Morgan UT 84050

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### Morgan County (Utah). County Clerk

Morgan County Courthouse, 48 West Young Street, P.O. Box 886, Morgan UT 84050

801-829-6811

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### Morgan County (Utah). County Recorder

Morgan County Courthouse, 48 West Young Street, P.O. Box 886, Morgan UT 84050

435-829-3277

### Records Officer(s)

#### Denise Woods

Records Officer

90 West Young Street

Morgan, UT 84050

E-mail: dwoods@morgancityut.org

Description of Role: City Recorder, responsible for all the records for Morgan City, minutes of all Council meetings, and posting public notices, agendas, minutes and packet information, on state website.

#### Records Officer Certification

Initial Certification: 04/13/2018

Most Recent Certification: 12/07/2018

Certification Expires: 12/07/2019

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### Morgan County (Utah). County Sheriff

48 W. Young Street, Morgan UT 84050

801-829-0590

### Records Officer(s)

#### Kaye E Rhoades

Records Officer

48 West Young Street

PO Box 886

Morgan, UT 84050

E-mail: krhoades@morgan-county.net

Description of Role: Records Clerk for the Morgan County Sheriff's Office.

#### Records Officer Certification

Initial Certification: 01/29/2015

Most Recent Certification: 01/29/2015

Certification Expires: 01/29/2016

**Records Officer's certification has expired.**

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### Morgan County (Utah). County Surveyor

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### Morgan County (Utah). County Treasurer

Morgan County Courthouse, 48 West Young Street, P.O. Box 420, Morgan UT 84050

801-845-4030

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



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### Morgan County (Utah). Library

P.O. Box 600, Morgan UT 84050

801-829-3481

#### Records Officer(s)

##### Valerie Hancock

Library Director

50 N. 100 W.

Morgan, UT 84050

E-mail: [vhancock@morgan-county.net](mailto:vhancock@morgan-county.net)

Description of Role: GRAMA Request Appeals

##### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Morgan County (Utah). County Commission

Morgan County Courthouse, 48 West Young Street, P.O. Box 886, Morgan UT 84050

801-829-6811

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### Piute County (Utah)

Piute County Courthouse, 550 North Main, P.O. Box 99, Junction UT 84740

435-577-2840

#### Records Officer(s)

##### Mr. Shane Millett

County Recorder & Treasurer

550 North Main

P.O. Box 116

Junction, UT 84740

E-mail: [smillett@piute.utah.gov](mailto:smillett@piute.utah.gov)

Description of Role: Elected Recorder and Treasurer (combined office)

##### Records Officer Certification

Initial Certification: 10/04/2013

Most Recent Certification: 08/28/2018

Certification Expires: 08/28/2019

##### Kendal D Allan

Records Officer

550 North Main

PO Box 116

Junction, UT 84740

E-mail: [kdallan@piute.utah.gov](mailto:kdallan@piute.utah.gov)

##### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Piute County (Utah). County Assessor

555 North 100 West, Junction UT 84740

(435)577-2881

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### Piute County (Utah). County Auditor

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



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### Piute County (Utah). County Clerk

Piute County Courthouse, 550 North Main, P.O. Box 99, Junction UT 84740

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### Piute County (Utah). County Commission

Piute County Courthouse, 550 North Main, Junction UT 84740

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### Piute County (Utah). County Recorder

Piute County Courthouse, 550 North Main, P.O. Box 116, Junction UT 84740  
435-577-2505

#### Records Officer(s)

##### Mr. Shane Millett

County Recorder & Treasurer  
550 North Main  
P.O. Box 116  
Junction, UT 84740  
E-mail: [smillett@piute.utah.gov](mailto:smillett@piute.utah.gov)  
Description of Role: Elected Recorder and Treasurer (combined office)

##### Records Officer Certification

Initial Certification:	10/04/2013
Most Recent Certification:	08/28/2018
Certification Expires:	08/28/2019

---

### Piute County (Utah). County Sheriff

550 N. Main, Junction UT 84740  
435-577-2893

#### Records Officer(s)

##### Matt Whittaker

Deputy  
550 North Main  
Junction, UT 84740  
E-mail: [mwhittaker@piute.utah.gov](mailto:mwhittaker@piute.utah.gov)

##### Records Officer Certification

Initial Certification:	11/05/2018
Most Recent Certification:	11/05/2018
Certification Expires:	11/05/2019

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### Piute County (Utah). County Treasurer

Piute County Courthouse, 550 North Main, P.O. Box 116, Junction UT 84740  
435-577-2505

#### Records Officer(s)

##### Mr. Shane Millett

County Recorder & Treasurer  
550 North Main  
P.O. Box 116  
Junction, UT 84740  
E-mail: [smillett@piute.utah.gov](mailto:smillett@piute.utah.gov)  
Description of Role: Elected Recorder and Treasurer (combined office)

##### Records Officer Certification

Initial Certification:	10/04/2013
Most Recent Certification:	08/28/2018
Certification Expires:	08/28/2019



# County Agency Names

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## with Authorized Records Officers

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### Rich County (Utah)

Rich County Courthouse, 20 South Main, P.O. Box 218, Randolph UT 84064

435-793-2415

#### Records Officer(s)

##### Mrs. Rebecca M Peart

Records Officer  
20 South Main  
PO Box 218  
Randolph, UT 84064  
E-mail: bpeart@richcountyut.org  
Description of Role: County Clerk/Auditor

##### Records Officer Certification

Initial Certification: 03/16/2016  
Most Recent Certification: 03/14/2017  
Certification Expires: 03/14/2018

**Records Officer's certification has expired.**

---

### Rich County (Utah). County Clerk

Rich County Courthouse, 21 South Main, P.O. Box 218, Randolph UT 84064

435-793-2415

#### Records Officer(s)

##### Mrs. Rebecca M Peart

Records Officer  
20 South Main  
PO Box 218  
Randolph, UT 84064  
E-mail: bpeart@richcountyut.org  
Description of Role: County Clerk/Auditor

##### Records Officer Certification

Initial Certification: 03/16/2016  
Most Recent Certification: 03/14/2017  
Certification Expires: 03/14/2018

**Records Officer's certification has expired.**

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### Rich County (Utah). County Commission

Rich County Courthouse, 21 South Main, Randolph UT 84064

435-793-2415

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### Rich County (Utah). County Recorder

Rich County Courthouse, 21 South Main, P.O. Box 322, Randolph UT 84064

435-793-2005

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### Rich County (Utah). County Sheriff

20 South Main, PO Box 38, Randolph UT 84064

435-793-2285

#### Records Officer(s)

##### Dale Stacey

Sheriff  
20 South Main  
PO Box 38  
Randolph, UT 84064



# County Agency Names

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## with Authorized Records Officers

E-mail: rco@allwest.net

### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Rich County (Utah). County Treasurer

Rich County Courthouse, 21 South Main, P.O. Box 186, Randolph UT 84064

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### Salt Lake County (Utah)

2001 South State Street, Salt Lake City UT 84190

801-468-3000

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

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### Salt Lake County (Utah). Council

2001 South State Street #N2200, Salt Lake City UT 84114-4575

385-468-7500

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

---

### Salt Lake County (Utah). County Assessor

Salt Lake County Government Center, 2001 South State #N2300, Salt Lake City UT 84190

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

# County Agency Names

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## with Authorized Records Officers



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### Salt Lake County (Utah). County Auditor

Salt Lake County Government Center, 2001 South State #N3300, Salt Lake City UT 84190

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

---

### Salt Lake County (Utah). County Auditor. Accounting and Operations

Salt Lake County Government Center, 2001 South State Street, #N3300, Salt Lake City UT 84190

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

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### Salt Lake County (Utah). County Clerk

Salt Lake County Government Center, 2001 South State Street, #S2200, Salt Lake City UT 84190

801-468-3528

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

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### Salt Lake County (Utah). County Recorder

Salt Lake County Government Center, 2001 South State Street #N1600, Salt Lake City UT 84190

801-468-3391

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.



# County Agency Names

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## with Authorized Records Officers



### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). County Surveyor

Salt Lake County Government Center, 2001 South State Street #N1500, Salt Lake City UT 84190

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). County Treasurer

Salt Lake County Government Center, 2001 South State Street #N1200, Salt Lake City UT 84190

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). Mayor

2001 South State Street N2100, Salt Lake City UT 84114  
385-468-7000

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). Administrative Services

#### Records Officer(s)

##### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org



# County Agency Names

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## with Authorized Records Officers

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

---

## Salt Lake County (Utah). Records Management and Archives

4505 South 5600 West, Salt Lake City UT 84120  
801-963-7330

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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## Salt Lake County (Utah). Public Works Department

2001 South State Street, #N4100, Salt Lake City UT 84190

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

---

## Salt Lake County (Utah). Public Works Department. Addressing Division

Addressing Division, 2001 South State Street #N1400, Salt Lake City UT 84190-1100  
801-468-3255

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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## Salt Lake County (Utah). Building Inspection

2001 South State Street, Salt Lake City UT 84190

### Records Officer(s)



# County Agency Names

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## with Authorized Records Officers

### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

---

## Salt Lake County (Utah). Engineering Division

2001 South State Street, Salt Lake City UT 84190  
801-468-2244

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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## Salt Lake County Animal Services

511 West 3900 South, Salt Lake City UT 84123-3050  
385-468-7387

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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## Salt Lake County Health Services (Utah)

610 South 200 East, Salt Lake City UT 84111

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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## Salt Lake County (Utah). Township Services.



# County Agency Names

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## with Authorized Records Officers

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

---

### Salt Lake County (Utah). Public Works Department. Planning Division

2001 South State Street, N3600, Salt Lake City UT 84190

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). Division of Business Licensing

2001 South State Street, N-3600, Salt Lake City UT 84190-4050

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer  
4505 South 5600 West  
West Valley City, UT 84120  
E-mail: mslaugh@slco.org  
Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015  
Most Recent Certification: 12/19/2017  
Certification Expires: 12/19/2018

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### Salt Lake County (Utah). County Sheriff

3365 S. 900 W., Salt Lake City UT 84119  
385-468-9898

### Records Officer(s)

#### Ms. Zelma Farrington

Agency Employee  
3365 S 900 W  
Salt Lake City, UT 84119  
E-mail: zfarrington@slco.org

#### Records Officer Certification

Initial Certification: 02/03/2017  
Most Recent Certification: 02/16/2018  
Certification Expires: 02/16/2019

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### Salt Lake County Parks and Recreation Service Area (Utah)



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

7500 South 2700 East, Salt Lake City UT 84121

### Records Officer(s)

#### Ms. Maren Slaugh

Records Officer

4505 South 5600 West

West Valley City, UT 84120

E-mail: mslaugh@slco.org

Description of Role: Manages the activities of the records management and archives program for Salt Lake County.

#### Records Officer Certification

Initial Certification: 09/08/2015

Most Recent Certification: 12/19/2017

Certification Expires: 12/19/2018

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## San Juan County (Utah)

117 South Main, San Juan Cnty Administrative Bldg, Monticello UT 84535

435-587-3223

### Records Officer(s)

#### John David Nielson

Records Officer

117 South Main

Monticello, UT 84535

E-mail: jdnielson@sanjuancounty.org

Description of Role: I am the county clerk in charge of GRAMMA requests

#### Records Officer Certification

Initial Certification: 01/23/2015

Most Recent Certification: 01/23/2015

Certification Expires: 01/23/2016

**Records Officer's certification has expired.**

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## San Juan County (Utah). County Clerk

P.O. Box 338, Monticello UT 84535

435-587-3223

### Records Officer(s)

#### John David Nielson

Records Officer

117 South Main

Monticello, UT 84535

E-mail: jdnielson@sanjuancounty.org

Description of Role: I am the county clerk in charge of GRAMMA requests

#### Records Officer Certification

Initial Certification: 01/23/2015

Most Recent Certification: 01/23/2015

Certification Expires: 01/23/2016

**Records Officer's certification has expired.**

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## San Juan County (Utah). County Commission

San Juan County Courthouse, 117 South Main, Box 338, Monticello UT 84535

435-587-3223

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## San Juan County (Utah). County Recorder

San Juan County Courthouse, 117 South Main, P.O. Box 789, Monticello UT 84535

435-587-3228

# County Agency Names

Updated: 12/15/2018 12:03 AM



## with Authorized Records Officers

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### San Juan County (Utah). County Sheriff

297 South Main Street, PO Box 788, Monticello UT 84535

435-587-2237

#### Records Officer(s)

##### Marcia Shumway

Records Officer

PO Box 788

Monticello, UT 84535

E-mail: [mshumway@sanjuancounty.org](mailto:mshumway@sanjuancounty.org)

Description of Role: I am responsible for all of the records requests, creating and maintaining a retention schedule and organizing files.

##### Records Officer Certification

Initial Certification: 04/19/2018

Most Recent Certification: 04/19/2018

Certification Expires: 04/19/2019

##### Rolaina Bradford

Administrative Secretary

297 South Main Street

PO Box 788

Monticello, UT 84535

E-mail: [rbradford@sanjuancounty.org](mailto:rbradford@sanjuancounty.org)

##### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### San Juan County (Utah). County Surveyor

San Juan County Courthouse, 117 South Main, P.O. Box 188

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### San Juan County (Utah). County Treasurer

PO Box 817, Monticello UT 84535

435-587-3237

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### Sanpete County (Utah)

160 North Main, PO Box 129, Manti UT 84642

(435)835-2181

#### Records Officer(s)

##### Sandy Neill

Records Officer / Clerk

160 North Main Street

Suite 202

Manti, UT 84642

E-mail: [sneill@sanpetecountyutah.gov](mailto:sneill@sanpetecountyutah.gov)

Description of Role: Sanpete County Clerk

##### Records Officer Certification

Initial Certification: 02/11/2016

Most Recent Certification: 03/13/2018

Certification Expires: 03/13/2019

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### Sanpete County (Utah). County Assessor

160 North Main, Manti UT 84642

#### Records Officer(s)



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### **Sandy Neill**

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

#### **Records Officer Certification**

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

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## **Sanpete County (Utah). County Auditor**

160 North Main, Manti UT 84642

### **Records Officer(s)**

#### **Sandy Neill**

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

#### **Records Officer Certification**

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

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## **Sanpete County (Utah). County Clerk**

Sanpete County Courthouse, 160 North Main, Suite 202, Manti UT 84642  
435-835-2131

### **Records Officer(s)**

#### **Sandy Neill**

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

#### **Records Officer Certification**

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

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## **Sanpete County (Utah). County Commission**

Sanpete County Courthouse, 160 North Main, Manti UT 84642

### **Records Officer(s)**

#### **Sandy Neill**

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

#### **Records Officer Certification**

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



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### Sanpete County (Utah). County Recorder

Sanpete County Courthouse, 160 North Main, P.O. Box 129, Manti UT 84642

435-835-2181

#### Records Officer(s)

##### Sandy Neill

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

##### Records Officer Certification

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

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### Sanpete County (Utah). County Sheriff

1500 South Hwy 89, PO Box 130, Manti UT 84642

435-835-2191

#### Records Officer(s)

##### Debbie Hatch

Records Officer  
1500 South Hwy 89  
PO Box 130  
Manti, UT 84642  
E-mail: dhatch@sanpetecountyutah.gov

##### Records Officer Certification

Initial Certification: 11/01/2018  
Most Recent Certification: 11/01/2018  
Certification Expires: 11/01/2019

##### Amanda Bennett

Jail Reception  
1500 S Hwy 89  
P.O. Box 130  
Manti, UT 84642  
E-mail: abennett@sanpetecounty-ut.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Sanpete County (Utah). County Surveyor

Sanpete County Courthouse, 160 North Main, P.O. Box 129, Manti UT 84642

#### Records Officer(s)

##### Sandy Neill

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

##### Records Officer Certification

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers



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### Sanpete County (Utah). County Treasurer

Sanpete County Courthouse, 160 North Main, P.O. Box 118, Manti UT 84642

435-835-2101

#### Records Officer(s)

##### Sandy Neill

Records Officer / Clerk  
160 North Main Street  
Suite 202  
Manti, UT 84642  
E-mail: sneill@sanpetecountyutah.gov  
Description of Role: Sanpete County Clerk

##### Records Officer Certification

Initial Certification: 02/11/2016  
Most Recent Certification: 03/13/2018  
Certification Expires: 03/13/2019

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### Sevier County (Utah)

Sevier County Administration Bldg, 250 North Main, Richfield UT 84701

435-893-0400

#### Records Officer(s)

##### Steven C Wall

Clerk/Auditor  
250 North Main Street  
Richfield, UT 84701  
E-mail: scwall@sevier.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

##### Barbara A. Crowther

Records Officer  
250 North Main Street  
PO Box 607  
Richfield, UT 84701  
E-mail: bacrowther@sevier.utah.gov  
Description of Role: As a Deputy Clerk/Auditor, I assist those submitting GRAMA requests, transmit to the appropriate department to fill, and ensure timely response to the requestor.

##### Records Officer Certification

Initial Certification: 06/12/2015  
Most Recent Certification: 07/10/2018  
Certification Expires: 07/10/2019

##### LeighAnn Wheeler

Records Officer  
250 N Main  
Richfield, UT 84701  
E-mail: lawheeler@sevier.utah.gov  
Description of Role: Human Resource Director

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Sevier County (Utah). County Clerk

Sevier County Administration Bldg., 250 North Main, P.O. Box 607, Richfield UT 84701

435-896-9262



# County Agency Names

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## with Authorized Records Officers

### Records Officer(s)

#### Barbara A. Crowther

Records Officer  
250 North Main Street  
PO Box 607  
Richfield, UT 84701

E-mail: [bcrowther@sevier.utah.gov](mailto:bcrowther@sevier.utah.gov)

Description of Role: As a Deputy Clerk/Auditor, I assist those submitting GRAMA requests, transmit to the appropriate department to fill, and ensure timely response to the requestor.

#### Records Officer Certification

Initial Certification:	06/12/2015
Most Recent Certification:	07/10/2018
Certification Expires:	07/10/2019

---

### Sevier County (Utah). County Recorder

Sevier County Administration Bldg., 250 North Main, Richfield UT 84701  
435-896-9262

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### Sevier County (Utah). County Sheriff

835 East 300 North, Richfield UT 84701  
435-896-2600

### Records Officer(s)

#### Mr. Nathan J Curtis

Sheriff  
835 E 300 N #200  
Richfield, UT 84701

E-mail: [ncurtis.scso@hotmail.com](mailto:ncurtis.scso@hotmail.com)

Description of Role: Sheriff, Chief Law Enforcement Officer, All records requests for the Sheriff's Office are reviewed by the Sheriff for content and information that may be released.

#### Records Officer Certification

Initial Certification:	08/28/2018
Most Recent Certification:	08/28/2018
Certification Expires:	08/28/2019

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### Sevier County (Utah). County Surveyor

250 N main street, Richfield UT 84701

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### Sevier County (Utah). County Treasurer

Sevier County Administration Bldg., 250 North Main, Richfield UT 84701  
435-896-9262

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### Sevier County (Utah). County Commission

Sevier County Administration Bldg., 250 North Main, Richfield UT 84701  
(435)893-0401

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### Sevier County (Utah). County Engineer

250 n main street, room ten, richfield UT 84701  
435-893-0458



# County Agency Names

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## with Authorized Records Officers

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### Summit County (Utah)

Summit County Courthouse, 60 North Main, P.O. Box 128, Coalville UT 84017

435-336-3220

#### Records Officer(s)

##### Ms. Helen Strachan

Records Officer  
60 North Main Street  
P.O. Box 128  
Coalville, UT 84017  
E-mail: hstrachan@summitcounty.org

##### Records Officer Certification

Initial Certification: 11/17/2014  
Most Recent Certification: 10/29/2018  
Certification Expires: 10/29/2019

##### Ms. Adrienne Steed

Records Officer  
6300 Justice Center Road  
Park City, UT 84098  
E-mail: asteed@summitcounty.org

Description of Role: Administrator in the Summit County Sheriff's Office. I am the individual at the Sheriff's Office who responds to requests received under GRAMA.

##### Records Officer Certification

Initial Certification: 11/16/2015  
Most Recent Certification: 11/07/2017  
Certification Expires: 11/07/2018

**Records Officer's certification has expired.**

---

### Summit County (Utah). County Clerk

Summit County Courthouse, P.O. Box 128, Coalville UT 84017

435-336-4451

#### Records Officer(s)

##### Ms. Helen Strachan

Records Officer  
60 North Main Street  
P.O. Box 128  
Coalville, UT 84017  
E-mail: hstrachan@summitcounty.org

##### Records Officer Certification

Initial Certification: 11/17/2014  
Most Recent Certification: 10/29/2018  
Certification Expires: 10/29/2019

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### Summit County (Utah). County Commission

60 north main street, coalville UT 84017

435-336-3200

#### Records Officer(s)

##### Ms. Helen Strachan

Records Officer  
60 North Main Street  
P.O. Box 128  
Coalville, UT 84017  
E-mail: hstrachan@summitcounty.org

##### Records Officer Certification

Initial Certification: 11/17/2014  
Most Recent Certification: 10/29/2018  
Certification Expires: 10/29/2019



# County Agency Names

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## with Authorized Records Officers

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### Summit County (Utah). County Council. Eastern Summit Planning Commission

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### Summit County (Utah). County Council. Snyderville Basin Planning Commission

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### Summit County (Utah). Board of Adjustments

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### Summit County (Utah). County Recorder

P.O. Box 128, 60 North Main, Coalville UT 84017  
435-336-5981

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### Summit County (Utah). County Sheriff

6300 Justice Center Road, Park City UT 84098  
435-615-3600

#### Records Officer(s)

##### Ms. Adrienne Steed

Records Officer  
6300 Justice Center Road  
Park City, UT 84098  
E-mail: [asteed@summitcounty.org](mailto:asteed@summitcounty.org)

Description of Role: Administrator in the Summit County Sheriff's Office. I am the individual at the Sheriff's Office who responds to requests received under GRAMA.

#### Records Officer Certification

Initial Certification: 11/16/2015  
Most Recent Certification: 11/07/2017  
Certification Expires: 11/07/2018

**Records Officer's certification has expired.**

---

### Summit County (Utah). County Surveyor

P.O. Box 128, 60 North Main, Coalville UT 84017

#### Records Officer(s)

##### Ms. Helen Strachan

Records Officer  
60 North Main Street  
P.O. Box 128  
Coalville, UT 84017  
E-mail: [hstrachan@summitcounty.org](mailto:hstrachan@summitcounty.org)

#### Records Officer Certification

Initial Certification: 11/17/2014  
Most Recent Certification: 10/29/2018  
Certification Expires: 10/29/2019

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### Summit County (Utah). County Treasurer

Summit County Courthouse, P.O. Box 128, Coalville UT 84017  
(435)336-3266

#### Records Officer(s)



# County Agency Names

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## with Authorized Records Officers

### Ms. Helen Strachan

Records Officer  
60 North Main Street  
P.O. Box 128  
Coalville, UT 84017  
E-mail: [hstrachan@summitcounty.org](mailto:hstrachan@summitcounty.org)

#### Records Officer Certification

Initial Certification:	11/17/2014
Most Recent Certification:	10/29/2018
Certification Expires:	10/29/2019

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### Summit County Historical Society (Utah)

60 N. Main Street, Coalville UT 84017  
435-336-3200

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### Tooele County (Utah)

Tooele County Courthouse, 47 South Main, Tooele UT 84074  
435-843-3150

#### Records Officer(s)

##### Marilyn Gillette

County Clerk  
47 South Main Street  
Room #318  
Tooele, UT 84074  
E-mail: [mgillette@tooeleco.org](mailto:mgillette@tooeleco.org)  
Description of Role: ARO/CAO for Deseret Peak SSD

#### Records Officer Certification

Initial Certification:	01/15/2013
Most Recent Certification:	08/22/2018
Certification Expires:	08/22/2019

---

### Tooele County (Utah). County Assessor

Tooele County Courthouse, 47 South Main, Tooele UT 84074

#### Records Officer(s)

##### Marilyn Gillette

County Clerk  
47 South Main Street  
Room #318  
Tooele, UT 84074  
E-mail: [mgillette@tooeleco.org](mailto:mgillette@tooeleco.org)  
Description of Role: ARO/CAO for Deseret Peak SSD

#### Records Officer Certification

Initial Certification:	01/15/2013
Most Recent Certification:	08/22/2018
Certification Expires:	08/22/2019

##### Jake Parkinson

Chief Deputy Assessor  
47 South Main, Rm. #221  
Tooele, UT 84074  
E-mail: [jparkinson@tooeleco.org](mailto:jparkinson@tooeleco.org)

#### Records Officer Certification

Initial Certification:	
Most Recent Certification:	
Certification Expires:	

**Records Officer has not completed required training certification.**

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### Tooele County (Utah). County Attorney

# County Agency Names

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## with Authorized Records Officers



Tooele County Courthouse, 47 South Main, Tooele UT 84074

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### **Tooele County (Utah). County Auditor**

Tooele County Courthouse, 47 South Main, Tooele UT 84074

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### **Tooele County (Utah). County Clerk**

Tooele County Courthouse, 47 South Main, Tooele UT 84074

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### **Tooele County (Utah). County Commission**

Tooele County Courthouse, 47 South Main, Tooele UT 84074

#### **Records Officer(s)**

##### **Marilyn Gillette**

County Clerk  
47 South Main Street  
Room #318  
Tooele, UT 84074  
E-mail: [mgillette@tooeleco.org](mailto:mgillette@tooeleco.org)  
Description of Role: ARO/CAO for Deseret Peak SSD

##### **Records Officer Certification**

Initial Certification:	01/15/2013
Most Recent Certification:	08/22/2018
Certification Expires:	08/22/2019

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### **Tooele County (Utah). County Commission. Bureau of Personnel**

47 South Main Street, Third Floor, Tooele UT 84074

#### **Records Officer(s)**

##### **Marilyn Gillette**

County Clerk  
47 South Main Street  
Room #318  
Tooele, UT 84074  
E-mail: [mgillette@tooeleco.org](mailto:mgillette@tooeleco.org)  
Description of Role: ARO/CAO for Deseret Peak SSD

##### **Records Officer Certification**

Initial Certification:	01/15/2013
Most Recent Certification:	08/22/2018
Certification Expires:	08/22/2019

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### **Tooele County (Utah). County Engineer**

47 South Main, Room #113, Tooele UT 84074

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### **Tooele County (Utah). Geographic Information System Division**

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### **Tooele County (Utah). County Recorder**

Tooele County Courthouse, 47 South Main, Tooele UT 84074  
435-882-5550

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### **Tooele County (Utah). County Sheriff**

Tooele County Courthouse, 47 South Main, Tooele UT 84074  
435-882-5600



# County Agency Names

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## with Authorized Records Officers

### Records Officer(s)

#### **Pam Weaver**

Records Officer  
1960 South Main Street  
Tooele, UT 84074  
E-mail: pweaver@tooeleco.org

#### **Records Officer Certification**

Initial Certification: 03/31/2016  
Most Recent Certification: 02/01/2018  
Certification Expires: 02/01/2019

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### Tooele County (Utah). County Treasurer

Tooele County Courthouse, 47 South Main, Tooele UT 84074  
435-882-5550

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### Tooele County (Utah). Board of Education

92 lodestone way, tooele UT 84074

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### Tooele County (Utah). Department of Health

151 North Main Street, Tooele UT 84074  
435-843-2300

### Records Officer(s)

#### **Nikki Scow**

Office Manager  
151 North Main  
Tooele, UT 84074  
E-mail: nscow@tooelehealth.org

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

---

### Uintah County (Utah)

Uintah State and County Bldg, 152 East 100 N., Vernal UT 84078  
435-781-0770

### Records Officer(s)

#### **Tai Duncan**

Records Officer  
Clerk Auditor  
147 East Main Street  
Vernal, UT 84078  
E-mail: tduncan@uintah.utah.gov

#### **Records Officer Certification**

Initial Certification: 09/26/2013  
Most Recent Certification: 09/12/2018  
Certification Expires: 09/12/2019

#### **Brenda McDonald**

Recorder  
147 East Main  
Vernal, UT 84078  
E-mail: bmcdonald@uintah.utah.gov



# County Agency Names

Updated: 12/15/2018 12:03 AM

## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 08/29/2016  
Most Recent Certification: 08/29/2016  
Certification Expires: 08/29/2017

**Records Officer's certification has expired.**

### Barbara Simper

Assessor  
152 East 100 North  
Vernal, UT 84078  
E-mail: bsimper@uintah.utah.gov

### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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## Uintah County (Utah). County Assessor

152 East 100 North, Vernal UT 84078  
435-781-5322

### Records Officer(s)

#### Betty Jo Chacon

Agency Employee  
152 East 100 North  
Vernal, ut 84078  
E-mail: bjchacon@uintah.utah.gov

### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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## Uintah County (Utah). County Auditor

Uintah County-Utah State Bldg., 147 East Main, Vernal UT 84078  
435-781-5362

### Records Officer(s)

#### Tai Duncan

Records Officer  
Clerk Auditor  
147 East Main Street  
Vernal, UT 84078  
E-mail: tduncan@uintah.utah.gov

### Records Officer Certification

Initial Certification: 09/26/2013  
Most Recent Certification: 09/12/2018  
Certification Expires: 09/12/2019

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## Uintah County (Utah). County Clerk

147 East Main, Vernal UT 84078  
435-781-5361

### Records Officer(s)

#### Tai Duncan

Records Officer  
Clerk Auditor  
147 East Main Street  
Vernal, UT 84078  
E-mail: tduncan@uintah.utah.gov





# County Agency Names

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## with Authorized Records Officers

### Records Officer Certification

Initial Certification: 09/26/2013  
Most Recent Certification: 09/12/2018  
Certification Expires: 09/12/2019

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### Uintah County (Utah). County Commission

State & County Building, 152 East 100 North, Vernal UT 84078  
435-781-0770

#### Records Officer(s)

##### Mrs. Ellen Daley

Records Officer  
152 East 100 North  
Vernal, UT 84078  
E-mail: edaley@uintah.utah.gov  
Description of Role: I am the administrative assistant to the Uintah County Commissioners and take care of records and GRAMA requests for that office

#### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Uintah County (Utah). County Recorder

147 East Main, Vernal UT 84078  
435-781-0770

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### Uintah County (Utah). County Sheriff

641 East 300 South, Vernal UT 84078  
435-789-2511

#### Records Officer(s)

##### Sharity Schiltz

Records Officer  
641 East 300 South Suite 150  
Vernal, UT 84078  
E-mail: sschiltz@uintah.utah.gov  
Description of Role: Records management, retention schedule, and answers G.R.A.M.A. requests

#### Records Officer Certification

Initial Certification: 09/02/2018  
Most Recent Certification: 09/02/2018  
Certification Expires: 09/02/2019

##### Tahnee Hanberg

Agency Employee  
2339 North 2500 South  
Vernal, Ut 84078  
E-mail: thanberg@uintah.utah.gov  
Description of Role: I'm an Administrative Secretary for a sheriff's office. I'm responsible for GRAMA requests.

#### Records Officer Certification

Initial Certification: 04/11/2018  
Most Recent Certification: 04/11/2018  
Certification Expires: 04/11/2019

##### Ranae Gardiner

641 E 300 S  
Vernal, UT 84078  
E-mail: rgardiner@uintah.utah.gov



# County Agency Names

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## with Authorized Records Officers

### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Uintah County (Utah). County Surveyor

38 West 100 North, Vernal UT 84078

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### Uintah County (Utah). County Treasurer

147 East Main, Vernal UT 84078

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### Uintah County (Utah). Library

204 East 100 North, Vernal UT 84078

435-789-0091

### Records Officer(s)

#### Sam Passey

Library Director

204 East 100 North

Vernal, UT 84078

E-mail: [passey@uintah.utah.gov](mailto:passey@uintah.utah.gov)

#### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Uintah County Cemeteries Department (Utah)

Vernal Memorial Park, 1750 South 500 East, Vernal UT 84078

435-789-8514

### Records Officer(s)

#### Colleen Guinn

147 E Main

Vernal, UT 84078

E-mail: [cemetery@co.uintah.ut.us](mailto:cemetery@co.uintah.ut.us)

#### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

#### James Sharp

147 E Main

Vernal, UT 84078

E-mail: [cemetery@co.uintah.ut.us](mailto:cemetery@co.uintah.ut.us)

#### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

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### Uintah Transportation Special Service District (Utah)

320 N Aggie Boulevard, Ste 138R, P.O. Box 144, Vernal UT 84078

435-789-4636



# County Agency Names

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## with Authorized Records Officers

### Records Officer(s)

#### Tammie Mecham

320 North Aggie Blvd., Suite 138 R

PO Box 144

Vernal, UT 84078

E-mail: [tammiem@utssd.utah.gov](mailto:tammiem@utssd.utah.gov)

#### Records Officer Certification

Initial Certification: 12/08/2017

Most Recent Certification: 12/08/2017

Certification Expires: 12/08/2018

**Records Officer's certification has expired.**

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### Utah County (Utah)

Utah County Admin Bldg, 100 East Center Street, Provo UT 84606

801-851-8000

### Records Officer(s)

#### Halene Inoke

100 E. Center Street

Room #3700

Provo, UT 84606

E-mail: [haleneinoke@hotmail.com](mailto:haleneinoke@hotmail.com)

Description of Role: Microfilm records department

#### Records Officer Certification

Initial Certification: 09/26/2014

Most Recent Certification: 09/10/2018

Certification Expires: 09/10/2019

#### Diane Samudio

100 East Center Street

Suite 2400

Provo, UT 84606

E-mail: [dianesa@utahcounty.gov](mailto:dianesa@utahcounty.gov)

#### Records Officer Certification

Initial Certification: 06/27/2017

Most Recent Certification: 06/11/2018

Certification Expires: 06/11/2019

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### Utah County (Utah). City/County Health Department

589 South State Street, Provo UT 84606

801-370-8700

### Records Officer(s)

#### Eric Edwards

Deputy Director

Utah County Health Department

151 South University Avenue #2800

Provo, UT 84601

E-mail: [ericse@utahcounty.gov](mailto:ericse@utahcounty.gov)

#### Records Officer Certification

Initial Certification: 01/31/2018

Most Recent Certification: 01/31/2018

Certification Expires: 01/31/2019

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### Utah County (Utah). County Assessor

Administration Building, 100 East Center Street, #1100, Provo UT 84606

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### Utah County (Utah). County Auditor

Administration Building, 100 East Center Street, #3600, Provo UT 84606



# County Agency Names

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## with Authorized Records Officers

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### Utah County (Utah). County Clerk

Administration Building, 100 East Center Street, #3600, Provo UT 84606

#### Records Officer(s)

##### Halene Inoke

100 E. Center Street  
Room #3700  
Provo, UT 84606  
E-mail: haleneinoke@hotmail.com  
Description of Role: Microfilm records department

##### Records Officer Certification

Initial Certification:	09/26/2014
Most Recent Certification:	09/10/2018
Certification Expires:	09/10/2019

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### Utah County (Utah). County Commission

Administration Building, 100 East Center Street, #2300, Provo UT 84606

### Utah County (Utah). Housing Authority

100 East Center Street, Provo UT 84606  
(801)851-8000

#### Records Officer(s)

##### Diane Samudio

100 East Center Street  
Suite 2400  
Provo, UT 84606  
E-mail: dianesa@utahcounty.gov

##### Records Officer Certification

Initial Certification:	06/27/2017
Most Recent Certification:	06/11/2018
Certification Expires:	06/11/2019

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### Utah County (Utah). County Recorder

Administration Building, 100 East Center Street, #1300, Provo UT 84606  
801-373-5510

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### Utah County (Utah). County Sheriff

3075 North Main, Spanish Fork UT 84660  
801-851-4337

#### Records Officer(s)

##### LaRhea Reynolds

E-mail: larheak@utahcounty.gov

##### Records Officer Certification

Initial Certification:	04/20/2017
Most Recent Certification:	05/16/2018
Certification Expires:	05/16/2019

##### Yvette Rice

Lieutenant  
3075 North Main  
Spanish Fork, UT 84660  
E-mail: yvetter@utahcounty.gov

# County Agency Names

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## with Authorized Records Officers



### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

**Records Officer has not completed required training certification.**

### Juliann Chatwin

Utah County Sheriff Records Center

3075 North Main

Spanish Fork, UT 84660

E-mail: juliannc@utahcounty.gov

### Records Officer Certification

Initial Certification: 08/24/2017

Most Recent Certification: 08/24/2017

Certification Expires: 08/24/2018

**Records Officer's certification has expired.**

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## Utah County (Utah). County Surveyor

Administration Building, 100 East Center Street, #1300, Provo UT 84606

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## Utah County (Utah). County Treasurer

Administration Building, 100 East Center Street, #1200, Provo UT 84606

801-851-8265

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## Utah County (Utah). Jail

County Security Center, 3075 North Main, Spanish Fork UT 84660

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## Utah County (Utah). Planning Commission

Administration Building, 100 East Center Street, Suite 1400, Provo UT 84606

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## Utah County (Utah). Department of Public Works

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### Utah County (Utah). Mapping Division

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## Utah County Service Area #6 (Utah)

100 East Center Street, Ste 2300, Provo UT 84606

### Records Officer(s)

#### Diane Samudio

100 East Center Street

Suite 2400

Provo, UT 84606

E-mail: dianesa@utahcounty.gov

### Records Officer Certification

Initial Certification: 06/27/2017

Most Recent Certification: 06/11/2018

Certification Expires: 06/11/2019

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## Utah County Service Area #7 (Utah)

100 East Center Street, Ste 2300, Provo UT 84606

### Records Officer(s)

# County Agency Names

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## with Authorized Records Officers



### **Diane Samudio**

100 East Center Street  
Suite 2400  
Provo, UT 84606  
E-mail: dianesa@utahcounty.gov

#### **Records Officer Certification**

Initial Certification: 06/27/2017  
Most Recent Certification: 06/11/2018  
Certification Expires: 06/11/2019

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### **Utah County Service Area #8 (Utah)**

100 East Center Street, Ste 2300, Provo UT 84606

#### **Records Officer(s)**

##### **Diane Samudio**

100 East Center Street  
Suite 2400  
Provo, UT 84606  
E-mail: dianesa@utahcounty.gov

#### **Records Officer Certification**

Initial Certification: 06/27/2017  
Most Recent Certification: 06/11/2018  
Certification Expires: 06/11/2019

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### **Utah County Service Area #9 (Utah)**

100 East Center Street, Ste 2300, Provo UT 84606

#### **Records Officer(s)**

##### **Diane Samudio**

100 East Center Street  
Suite 2400  
Provo, UT 84606  
E-mail: dianesa@utahcounty.gov

#### **Records Officer Certification**

Initial Certification: 06/27/2017  
Most Recent Certification: 06/11/2018  
Certification Expires: 06/11/2019

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### **Utah County (Utah). Water Commission**

1518 North apple blossom lane, apple valley UT 84737

435-877-1182

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### **Wasatch County (Utah)**

County Administration Bldg, 25 North Main, Heber City UT 84032

435-654-3211

#### **Records Officer(s)**

##### **Barry Hallows**

Financial Officer  
25 North Main Street  
Heber City, UT 84032  
E-mail: bhallows@wasatch.utah.gov

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**



# County Agency Names

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## with Authorized Records Officers

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### Wasatch County (Utah). County Assessor

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032

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### Wasatch County (Utah). County Auditor

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032  
435-654-3211

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### Wasatch County (Utah). County Clerk

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032  
435-654-3211

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### Wasatch County (Utah). County Commission

Wasatch County Courthouse, 25 North Main, Heber City UT 84032  
435-654-3211

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### Wasatch County (Utah). County Recorder

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032  
435-654-3211

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### Wasatch County (Utah). County Sheriff

1361 South US Highway 40, Sheriff's Office Suite 130, Heber City UT 84032  
435-654-1098

#### Records Officer(s)

##### Jared Rigby

Chief Deputy  
1361 S US Highway 40  
Sheriff's Office Suite 130  
Heber City, UT 84032  
E-mail: jrigby@wasatch.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:

**Records Officer has not completed required training certification.**

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### Wasatch County (Utah). County Surveyor

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032

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### Wasatch County (Utah). County Treasurer

Wasatch County Administration Bldg., 25 North Main, Heber City UT 84032  
435-654-3211

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### Washington County (Utah)

Washington County Admin Bldg, 197 East Tabernacle, St. George UT 84770  
435-634-5700



# County Agency Names

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## with Authorized Records Officers

### Records Officer(s)

#### **Cheyenne Bentley**

197 East Tabernacle  
St. George, UT 84770  
E-mail: Cheyenne.Bentley@washco.utah.gov  
Description of Role: GRAMA Officer

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

#### **Mrs. Cami J Scholzen**

Agency Employee  
197 East Tabernacle  
St. George, UT 84770  
E-mail: cami.scholzen@washco.utah.gov  
Description of Role: I will be taking the Records Officer test soon to be able to become official. I am replacing Sharon Welch who has retired. :)

#### **Records Officer Certification**

Initial Certification: 08/07/2015  
Most Recent Certification: 08/07/2015  
Certification Expires: 08/07/2016  
**Records Officer's certification has expired.**

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### **Washington County (Utah). County Assessor**

87 North 200 East, Suite 201, St. George UT 84770  
435 634-5703

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### **Washington County (Utah). County Auditor**

Washington County Courthouse, 18 South Main, P.O. Box 189, St. George UT 84770

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### **Washington County (Utah). County Clerk**

Administration Building, 197 East Tabernacle, St. George UT 84770

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### **Washington County (Utah). County Commission**

Administration Building, 197 East Tabernacle, St. George UT 84770  
435-637-5700

### Records Officer(s)

#### **Nicholle Felshaw**

Administrative Assistant  
197 East Tabernacle  
St. George, UT 84770  
E-mail: nicholle.felshaw@washco.utah.gov

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### **Washington County (Utah). Library**

50 South Main, St. George UT 84770-3490  
435-634-5737



# County Agency Names

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## with Authorized Records Officers

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### Washington County (Utah). Planning Commission

87 North 200 East, STE 101, St. George UT 84770  
(435)634-5709

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### Washington County (Utah). County Recorder

87 North 200 East, #101, St. George UT 84770  
435-634-5709

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### Washington County (Utah). County Sheriff

750 South 5300 West, Hurricane UT 84737  
435-656-6500

#### Records Officer(s)

##### Ms. Sherrie Ann Maxwell

Records Officer  
750 South 5300 West  
Hurricane, UT 84737  
E-mail: smaxwell@washersiff.net  
Description of Role: I am the records custodian for the Washington County Sheriff's Office.

##### Records Officer Certification

Initial Certification:	04/04/2013
Most Recent Certification:	02/28/2018
Certification Expires:	02/28/2019

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### Washington County (Utah). County Surveyor

87 North 200 East STE 201, St. George UT 84770  
(435)634-5703

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### Washington County (Utah). County Treasurer

Administration Building, 197 East Tabernacle, St. George UT 84770

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### Washington County (Utah). Human Resources Department

Administrative Building, 197 East Tabernacle Street, St. George UT 84770  
435-652-5878

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### Washington County (Utah). Records Management and Archives

197 East Tabernacle, St. George UT 84770  
435-986-3390

#### Records Officer(s)

##### Gaylene Hanson

Records Officer  
Washington County Records Archives  
197 E Tabernacle  
St. George, UT 84770  
E-mail: gaylene.hanson@washco.utah.gov

##### Records Officer Certification

Initial Certification:	12/10/2015
Most Recent Certification:	12/19/2017
Certification Expires:	12/19/2018



# County Agency Names

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## with Authorized Records Officers

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### Wayne County (Utah)

Wayne County Courthouse, 18 South Main, P.O. Box 189, Loa UT 84747  
435-836-2765

#### Records Officer(s)

##### Ryan Torgerson

County Auditor-Clerk  
P.O. Box 189  
Loa, UT 84747  
E-mail: ryan@wayne.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Wayne County (Utah). County Auditor

Wayne County Courthouse, 18 South Main, P.O. Box 189, Loa UT 84747

#### Records Officer(s)

##### Ryan Torgerson

County Auditor-Clerk  
P.O. Box 189  
Loa, UT 84747  
E-mail: ryan@wayne.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Wayne County (Utah). County Clerk

Wayne County Courthouse, 18 South Main, P.O. Box 189, Loa UT 84747

#### Records Officer(s)

##### Ryan Torgerson

County Auditor-Clerk  
P.O. Box 189  
Loa, UT 84747  
E-mail: ryan@wayne.utah.gov

##### Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### Wayne County (Utah). County Recorder

Wayne County Courthouse, 18 South Main, P.O. Box 187, Loa UT 84747

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### Wayne County (Utah). County Sheriff

P.O. Box 219, Loa UT 84747  
435-836-1308

#### Records Officer(s)



# County Agency Names

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## with Authorized Records Officers

### **Teresa Brian**

P.O. Box 219  
Loa, UT 84747  
E-mail: [wco@wayne.utah.gov](mailto:wco@wayne.utah.gov)

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### **Wayne County (Utah). County Treasurer**

Wayne County Courthouse, 18 South Main, P.O. Box 187, Loa UT 84747  
435-836-2765

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### **Wayne County (Utah). County Commission**

Wayne County Courthouse, 18 South Main, P.O. Box 189, Loa UT 84747

#### **Records Officer(s)**

##### **Ryan Torgerson**

County Auditor-Clerk  
P.O. Box 189  
Loa, UT 84747  
E-mail: [ryan@wayne.utah.gov](mailto:ryan@wayne.utah.gov)

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

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### **Weber County (Utah)**

Weber Center, 2380 Washington Blvd., Ogden UT 84401  
801-399-8401

#### **Records Officer(s)**

##### **Lynette Jeppesen**

2380 Washington Blvd. #320  
Ogden, UT 84401  
E-mail: [ljeppese@co.weber.ut.us](mailto:ljeppese@co.weber.ut.us)

Description of Role: Some of the records from Weber County Jail, Weber-Morgan Health Department (including WIC), transfer station, the clerk auditors' offices and Weber County human resources.

#### **Records Officer Certification**

Initial Certification: 01/16/2013  
Most Recent Certification: 12/13/2017  
Certification Expires: 12/13/2018  
**Records Officer's certification has expired.**

##### **Fatima Fernelius**

Administrative Assistant  
2380 Washington Blvd. #320  
Ogden, UT 84401  
E-mail: [ffernelius@co.weber.ut.us](mailto:ffernelius@co.weber.ut.us)

#### **Records Officer Certification**

Initial Certification:  
Most Recent Certification:  
Certification Expires:  
**Records Officer has not completed required training certification.**

##### **Ricky Hatch**

County Clerk/Auditor  
2380 Washington Blvd Suite #320  
Ogden, UT 84401  
E-mail: [rhatch@co.weber.ut.us](mailto:rhatch@co.weber.ut.us)



# County Agency Names

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## with Authorized Records Officers

### Records Officer Certification

Initial Certification:

Most Recent Certification:

Certification Expires:

Records Officer has not completed required training certification.

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### Weber County (Utah). County Assessor

Weber Center, 2380 Washington Blvd. #380, Ogden UT 84401

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### Weber County (Utah). County Attorney

Weber Center, 2380 Washinton Blvd. #230, Ogden UT 84401

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### Weber County (Utah). County Auditor

Weber Center, 2380 Washington Blvd. #320, Ogden UT 84401

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### Weber County (Utah). County Clerk

Weber Center, 2380 Washington Blvd. #320, Ogden UT 84401  
801-399-8481

### Records Officer(s)

#### Ms. Glenna Rollins

Agency Employee

2380 Washington Blvd.

Suite 320

Ogden, UT 84401

E-mail: grollins@co.weber.ut.us

Description of Role: While my primary function is Clerk for the BOE, the County Clerk has asked me to become Certified as a Certified Records Officer as we expand our GRAMA program

#### Records Officer Certification

Initial Certification: 06/25/2018

Most Recent Certification: 06/25/2018

Certification Expires: 06/25/2019

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### Weber County (Utah). County Commission

Weber Center, 2380 Washington Blvd. #360, Ogden UT 84401

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### Weber County (Utah). County Engineer

Weber Center, 2380 Washington Blvd., Suite 240, Ogden UT 84401

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### Weber County (Utah). Planning Commission

Weber County Planning Division, 2380 Washington Blvd., Suite 240, Ogden UT 84401

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### Weber County (Utah). Vital Statistics Registrar

2380 Washington Blvd, Ogden UT 84401  
(801)399-8307

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### Weber County (Utah). County Recorder

Weber Center, 2380 Washington Blvd. #370, Ogden UT 84401  
801-399-8543

# County Agency Names

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## with Authorized Records Officers



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### Weber County (Utah). County Sheriff

Weber County Sheriff, 721 West 12th Street, Ogden UT 84404

801-778-6600

#### Records Officer(s)

##### Marcielle Lee

Records Officer

E-mail: mryan@co.weber.ut.us

Description of Role: I have been reassigned as the Grama clerk for the Weber County Sheriff's Office

##### Records Officer Certification

Initial Certification: 06/12/2018

Most Recent Certification: 06/12/2018

Certification Expires: 06/12/2019

##### Brett Haycock

Records Officer

721 w 1200 s

Ogden, UT 84401

E-mail: bhaycock@co.weber.ut.us

Description of Role: Captain :Professional Standards and Training

##### Records Officer Certification

Initial Certification: 04/03/2014

Most Recent Certification: 03/02/2016

Certification Expires: 03/02/2017

**Records Officer's certification has expired.**

##### Nate Hutchinson

E-mail: nhutchin@co.weber.ut.us

##### Records Officer Certification

Initial Certification: 09/29/2016

Most Recent Certification: 10/19/2017

Certification Expires: 10/19/2018

**Records Officer's certification has expired.**

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### Weber County (Utah). County Sheriff. Corrections Bureau

Weber Co. Sheriff, Corrections Bur, 721 West 12th Street, Ogden UT 84404

801-778-6600

#### Records Officer(s)

##### Marcielle Lee

Records Officer

E-mail: mryan@co.weber.ut.us

Description of Role: I have been reassigned as the Grama clerk for the Weber County Sheriff's Office

##### Records Officer Certification

Initial Certification: 06/12/2018

Most Recent Certification: 06/12/2018

Certification Expires: 06/12/2019

##### Brett Haycock

Records Officer

721 w 1200 s

Ogden, UT 84401

E-mail: bhaycock@co.weber.ut.us

Description of Role: Captain :Professional Standards and Training

##### Records Officer Certification

Initial Certification: 04/03/2014

Most Recent Certification: 03/02/2016

Certification Expires: 03/02/2017

**Records Officer's certification has expired.**

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### Weber County (Utah). County Surveyor

Weber Center, 2380 Washington Blvd. #370, Ogden UT 84401

# County Agency Names

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with Authorized Records Officers



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## **Weber County (Utah). County Treasurer**

Weber Center, 2380 Washington Blvd. #350, Ogden UT 84401

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## **Weber County (Utah). Board of Equalization**

Weber Center, Suite 320, 2380 Washington Blvd., Ogden UT 84401

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## **Weber County (Utah). Library**

2464 Jefferson Avenue, Ogden UT 84401-2488

801-627-6924