Local District Agency Names
with Authorized Records Officers

Ashley Valley Water and Sewer Improvement District (Utah)
P.O. Box 967, 609 West Main, Vernal UT 84078
435 789-9400

Records Officer(s)
Miss Nora J Garcia
Records Officer
609 West Main
P.O. Box 967
Vernal, UT 84078
E-mail: ngarcia@avwsid.com
Records Officer Certification
Initial Certification: 10/28/2014
Most Recent Certification: 09/15/2021
Certification Expires: 09/15/2022

Ballard Water Improvement District (Utah)
Route 2, Box 1074, 2381 East 1000 South, Ballard UT 84066
435-722-3393

Records Officer(s)
Kaelyn Meyers
Records Officer
2381 East 1000 South
Rt. 2, Box 2381
Ballard, UT 84066
E-mail: ballard1@ubtanet.com
Description of Role: City records, GRAMA
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 09/13/2021
Certification Expires: 09/13/2022

Bear River Water Conservancy District (Utah)
102 West Forest Street, Brigham City UT 84302
435-723-7034

Records Officer(s)
Cassee E Harper
Administrative Assistant
102 West Forest Street
Brigham City, UT 84302
E-mail: casseeh@brwcd.com
Description of Role: Administrative Assistant for the Bear River Water Conservancy District
Records Officer Certification
Initial Certification: 11/15/2013
Most Recent Certification: 12/22/2017
Certification Expires: 12/22/2018
Records Officer’s certification has expired.

Jill Jeppsen
E-mail: jill@brwcd.com
Records Officer Certification
Initial Certification: 11/16/2018
Most Recent Certification: 11/16/2021
Certification Expires: 11/16/2022
Bona Vista Water Improvement District (Utah)
2020 West 1300 North, Farr West UT 84404
801 621-0474

Records Officer(s)
Marci Doolan
2020 West 1300 North
Farr West, UT 84404
E-mail: marci@bonavistawater.com
Records Officer Certification
Initial Certification: 09/25/2015
Most Recent Certification: 02/07/2022
Certification Expires: 02/07/2023

Bountiful Irrigation District (Utah)
995 South 500 West, Bountiful UT 84010
801-295-5573

Records Officer(s)
Jalair Janke
Secretary
995 South 500 West
Bountiful, UT 84010
E-mail: jalair@bountifulirrigation.com
Description of Role: Secretary
Records Officer Certification
Initial Certification: 02/14/2013
Most Recent Certification: 11/30/2021
Certification Expires: 11/30/2022

Traci Miller
995 South 500 West
Bountiful, UT 84010
E-mail: traci@bountifulirrigation.com
Records Officer Certification
Initial Certification: 08/04/2017
Most Recent Certification: 11/30/2021
Certification Expires: 11/30/2022

Box Elder Mosquito Abatement District (Utah)
115 South 1050 West, Brigham City UT 84302
435-723-3700

Records Officer(s)
Janet Karren
Records Officer
115 S 1050 W
Brigham City, UT 84302
E-mail: jkarren@xmission.com
Records Officer Certification
Initial Certification: 08/13/2021
Most Recent Certification: 04/20/2022
Certification Expires: 04/20/2023

Cedar Mountain Fire Protection District (Utah)
HC 82 PO Box 1084, 3620 North Mammoth Creek Road, Duck Creek Village UT 84762
435-682-3225
Local District Agency Names
with Authorized Records Officers

Records Officer(s)
Danial Parsley
E-mail: cmfpddp@scinternet.net

Records Officer Certification
Initial Certification: 01/25/2020
Most Recent Certification: 01/25/2020
Certification Expires: 01/25/2021

Central Davis County Sewer District (Utah)
2200 South Sunset Drive, Kaysville UT 84037
801-451-2190

Records Officer(s)
Noreen Barnes
2200 South Sunset Drive
Kaysville, UT 84037
E-mail: noreen@cdsewer.org

Records Officer Certification
Initial Certification: 07/05/2017
Most Recent Certification: 07/20/2022
Certification Expires: 07/20/2023

Central Davis County Sewer District (Utah). Board of Trustees.

Central Iron County Water Conservancy District (Utah)
88 E. Fiddlers Canyon Road, Suite A, Cedar City UT 84721
435-865-9901

Records Officer(s)
Amanda Williams

Records Officer Certification
Initial Certification: 08/06/2013
Most Recent Certification: 08/29/2018
Certification Expires: 08/29/2019

Central Utah Water Conservancy District (Utah)
1426 East 750 North, Suite 400, Orem UT 84097
801-226-7146

Records Officer(s)
Amanda McClellan
Agency Employee
355 W. University Pkwy
Orem, UT 84058
E-mail: mandy@cuwcd.com

Records Officer Certification
Initial Certification: 04/13/2017
Most Recent Certification: 03/03/2022
Certification Expires: 03/03/2023
Central Utah Water Conservancy District. Board of Trustees

Central Weber Sewer Improvement District (Utah)
2618 West Pioneer Rd., Ogden UT 84404
801-731-3011

Records Officer(s)
Paige Spencer
2618 West Pioneer Road
Ogden, UT 84404
E-mail: paiges@centralweber.com

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 11/06/2018
Certification Expires: 11/06/2019
Records Officer's certification has expired.

Copperton Improvement District (Utah)
8565 West State Highway, P.O. Box 50, Copperton UT 84006
801 255-3411

Records Officer(s)
Dionne Hatley
Office Manager
8654 West State Hwy
P.O. Box 50
Copperton, UT  84006
E-mail: dhatley@coppertonid.com
Description of Role: Office Manager

Records Officer Certification
Initial Certification: 02/27/2013
Most Recent Certification: 02/09/2016
Certification Expires: 02/09/2017
Records Officer's certification has expired.

Coral Junction Public Infrastructure District No. 1

Cottonwood Heights Parks and Recreation Service Area (Utah)
7500 South 2700 East, Cottonwood Heights UT 84121
801-943-3190

Records Officer(s)
Ali Phillips
7500 South 2700 East
Cottonwood Heights, UT  84121
E-mail: aphilips@cottonwoodheights.com

Records Officer Certification
Initial Certification: 
Most Recent Certification: 
Certification Expires: 
Records Officer has not completed required training certification.

Lyse' Durrant
7500 South 2700 East
Cottonwood Heights, UT  84121
Local District Agency Names

with Authorized Records Officers

E-mail: Lysed@cottonwoodheights.com

Records Officer Certification

Initial Certification:  
Most Recent Certification:  
Certification Expires:  

Records Officer has not completed required training certification.

Cottonwood Improvement District (Utah)

8620 South Highland Drive, Sandy UT 84093
801-943-7671

Records Officer(s)

Jami Phillips  
Records Officer  
8620 South Highland Drive  
Sandy, UT  84093  
E-mail: jamis@cid.utah.gov

Records Officer Certification

Initial Certification: 09/12/2013  
Most Recent Certification: 07/12/2022  
Certification Expires: 07/12/2023

Spencer Evans  
Records Officer  
8620 South Highland Drive  
Sandy, UT  84093  
E-mail: sevans@cid.utah.gov

Records Officer Certification

Initial Certification: 05/14/2019  
Most Recent Certification: 08/10/2021  
Certification Expires: 08/10/2022

Records Officer’s certification has expired.

Davis County Mosquito Abatement District (Utah)

85 North 600 West, Kaysville UT 84037
801-544-3736

Records Officer(s)

Gary L Hatch  
Records Officer  
85 North 600 West  
Kaysville, UT  84037  
E-mail: ghatch@davismosquito.org

Description of Role: I am the manager for the mosquito district and the records officer

Records Officer Certification

Initial Certification: 08/13/2014  
Most Recent Certification: 01/07/2019  
Certification Expires: 01/07/2020

Records Officer’s certification has expired.

Downtown East Streetcar Sewer Public Infrastructure District

912 West 1600 South, Suite B-200, St. George UT 84770

East Duchesne Culinary Water Improvement District (Utah)

19620 W E River Rd, PO Box 319, Duchesne UT 84021
435-738-5363

Records Officer(s)
Lee Moon  
District Manager  
P.O. Box 319  
Duchesne, UT  84021  
E-mail: lmoon@ubtanet.com  

Records Officer Certification  
Initial Certification:  
Most Recent Certification:  
Certification Expires:  
Records Officer has not completed required training certification.

Duchesne County Upper Country Water Improvement District (Utah)  
P.O. Box 406, 4132 North 15675 West, Altamont UT 84001  
435-454-3513  

Records Officer(s)  
Chasity McKinnon  
Records Officer  
P.O. Box 406  
4132 North 15675 West  
Altamont, UT  84001  
E-mail: uppercowa@ubtanet.com  

Records Officer Certification  
Initial Certification: 06/03/2015  
Most Recent Certification: 04/19/2022  
Certification Expires: 04/19/2023

Flaming Gorge Fire and EMS District  
95 North 1st West, Manilla UT 84046

Granger-Hunter Improvement District (Utah)  
2888 South 3600 West, West Valley City UT 84119  
801-955-2240  

Records Officer(s)  
Darcy Brantly  
2888 South 3600 West  
West Valley City, UT  84119  
E-mail: d.brantly@ghid.org  
Description of Role:  Records management  

Records Officer Certification  
Initial Certification: 11/07/2012  
Most Recent Certification: 09/01/2022  
Certification Expires: 09/01/2023

Kristy Johnson  
2888 South 3600 West  
West Valley City, UT  84119  
E-mail: k.johnson@ghid.org  

Records Officer Certification  
Initial Certification:  
Most Recent Certification:  
Certification Expires:  
Records Officer has not completed required training certification.

Hooper Water Improvement District (Utah)  
P.O. Box 217, 5555 West 5500 South, Hooper UT 84315  
801-985-1991
Local District Agency Names

with Authorized Records Officers

Records Officer(s)

Dorella Hanford
Agency Employee
5555 West 5500 South
Hooper, UT 84315
E-mail: dorellah@hooperwater.net

Records Officer Certification
Initial Certification: 08/11/2017
Most Recent Certification: 07/11/2022
Certification Expires: 07/11/2023

Jodie Hansen
Agency Employee
5555 West 5500 South
Hooper, UT 84315
E-mail: Jodie@hooperwater.net
Description of Role: Admin Assistant, Accounts Receivable, phones, customer service, filing

Records Officer Certification
Initial Certification: 04/26/2017
Most Recent Certification: 07/06/2022
Certification Expires: 07/06/2023

Cole Jerry Allen
Records Officer
P.O. Box 217
Hooper, UT 84315
E-mail: colea@hooperwater.net

Records Officer Certification
Initial Certification: 01/22/2016
Most Recent Certification: 07/18/2017
Certification Expires: 07/18/2018

Records Officer's certification has expired.

Johnson Water Improvement District (Utah)
3748 West Hwy 87, Roosevelt UT 84066
435-722-2620

Records Officer(s)

Karen Ashby
Records Officer
3748 West Hwy 87
Roosevelt, UT 84066
E-mail: jwdwater@stratanet.com

Records Officer Certification
Initial Certification: 08/25/2020
Most Recent Certification: 08/24/2022
Certification Expires: 08/24/2023

Jordan Valley Water Conservancy District (Utah)
8215 South 1300 West, West Jordan UT 84088
801-565-4300

Records Officer(s)

Debbie Gates
Records Manager
8215 South 1300 West
West Jordan, UT 84088
E-mail: debbieg@jvwcd.org
Description of Role: Records management
Local District Agency Names

with Authorized Records Officers

Records Officer Certification
Initial Certification: 03/07/2014
Most Recent Certification: 02/08/2021
Certification Expires: 02/08/2022
Records Officer’s certification has expired.

Jessica Morgan
E-mail: jessicam@jvwcd.org
Records Officer Certification
Initial Certification: 
Most Recent Certification: 
Certification Expires: 02/08/2022
Records Officer has not completed required training certification.

Miss Michele Guy
Records Officer
8215 S 1300 W
West Jordan, UT 84088
E-mail: micheleg@jvwcd.org
Description of Role: Manages and is responsible for the District’s records management program and records storage facilities, and oversees the District’s records from their creation and preservation.

Miss Michele Guy
Records Officer Certification
Initial Certification: 05/17/2022
Most Recent Certification: 05/17/2022
Certification Expires: 05/17/2023

Jordan Valley Water Conservancy District. Board of Trustees

Jordanelle Ridge Public Infrastructure No. 2

Kearns Improvement District (Utah)
P.O. Box 18608, 5350 West 5400 South, Kearns UT 84118
801-968-1011

Records Officer(s)
Dana Timothy
Office Manager
P.O. Box 18608
5350 West 5400 South
Kearns, UT 84118
E-mail: dtimothy@kearnsid.org
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 02/14/2022
Certification Expires: 02/14/2023

Maeser Water Improvement District (Utah)
P.O. Box 90, 1063 North 2500 West, Vernal UT 84078
435-789-2353

Records Officer(s)
Mrs. Jennifer Rebecca Tarbell
Records Officer
1063 North 2500 West
P.O. Box 90
Vernal, UT 84078
E-mail: mwid@mystratamail.com
Description of Role: I am a clerk, in a small office for the MWID. I am the only person in the office, so I fill a number of different roles. Office manager, clerk, records officer, budget officer, etc.
Local District Agency Names

with Authorized Records Officers

Records Officer Certification
Initial Certification: 07/15/2014
Most Recent Certification: 08/24/2021
Certification Expires: 08/24/2022
Records Officer’s certification has expired.

Magna Water District (Utah)
P.O. Box 303, Magna UT 84044
801-250-2118

Records Officer(s)
Leisle Fitzgerald
District Controller
P.O. Box 303
Magna, UT 84044
E-mail: leisle@magnawater.com
Description of Role: Records management
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 02/07/2022
Certification Expires: 02/07/2023

Metropolitan Water District of Salt Lake & Sandy (Utah)
3430 East Danish Road, Cottonwood Heights UT 84093
801-942-1391

Records Officer(s)
Annalee Munsey
HR Program Manager/Clerk
3430 East Danish Road
Cottonwood Heights, UT 84093-2139
E-mail: munsey@mwdsls.org
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 01/26/2022
Certification Expires: 01/26/2023

Sonya Shepherd
Agency Employee
3430 E Danish Rd
Cottonwood Heights, UT 84093
E-mail: shepherd@mwdsls.org
Description of Role: I am the Clerk for the Metropolitan Water District of Salt Lake & Sandy, but someone else is the official Records Officer.
Records Officer Certification
Initial Certification: 03/24/2020
Most Recent Certification: 03/16/2022
Certification Expires: 03/16/2023

Midvalley Improvement District (Utah)
160 East 7800 South, P.O. Box 145, Midvale UT 84047-0145
801-255-7321

Records Officer(s)
Cathy Kingsbury
Office Manager
160 East 7800 South
P.O. Box 145
Midvale, UT 84047
E-mail: cathyk@mvdst.com
Local District Agency Names

with Authorized Records Officers

Mt. Olympus Improvement District (Utah)
3932 South 500 East, Salt Lake City UT 84107
801-262-2904

Records Officer(s)
Tammy L Gonzales
Records Request / Clerk
3932 South 500 East
Salt Lake City, UT 84107
E-mail: tammy@mtoid.org

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 02/10/2022
Certification Expires: 02/10/2023

North Davis Sewer District (Utah)
4252 West 2200 South, Syracuse UT 84075
801-825-0712

Records Officer(s)
Mrs. Angela Lupcho
Accountant
Admin Building
4252 West 2200 South
Syracuse, UT 84075
E-mail: alupcho@ndsd.org

Description of Role: Maintaining records and following retention schedules. Managing GRAMA requests for records.

Records Officer Certification
Initial Certification: 04/24/2015
Most Recent Certification: 06/01/2020
Certification Expires: 06/01/2021

Records Officer's certification has expired.

North Tooele Fire Protection Service District (Utah)
179 Country Club, Stansbury Park UT 84074
435-882-6730

Records Officer(s)
Cassandra Ray
District Administrator
179 Country Club
Stansbury Park, UT 84074
E-mail: admin@ntcfd.com

Description of Role: Records manager

Records Officer Certification
Initial Certification: 02/15/2013
Most Recent Certification: 06/18/2021
Certification Expires: 06/18/2022

Records Officer's certification has expired.

Sharmae Swartzfager
Agency Employee
179 Country Club
Stansbury Park 84074
E-mail: sharmae.swartzfager@ntfd.us
## Local District Agency Names

### with Authorized Records Officers

<table>
<thead>
<tr>
<th>Description of Role:</th>
<th>Office Administrative Assistant</th>
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<tbody>
<tr>
<td><strong>Records Officer Certification</strong></td>
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<tr>
<td>Initial Certification:</td>
<td>04/10/2020</td>
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<td>Most Recent Certification:</td>
<td>01/26/2022</td>
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<td>Certification Expires:</td>
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</tbody>
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### North View Fire Agency (Utah)

North View Fire District, 315 East 2550 North, North Ogden UT 84414  
801-782-8159

**Records Officer(s)**

Nicole Roylance  
District Clerk  
North View Fire District  
315 East 2550 North Street  
North Ogden, UT  84414  
E-mail: nroylance@northviewfire.com

**Records Officer Certification**

Initial Certification: 04/22/2019  
Most Recent Certification: 11/19/2021  
Certification Expires: 11/19/2022

### Oquirrh Recreation and Parks District (Utah)

5624 South 4800 West, Kearns UT 84118  
801-545-4106

**Records Officer(s)**

Christene Johnson  
Records Officer  
5624 South 4800 West  
Kearns, UT  84118  
E-mail: cjohnson@kopfc.com

**Records Officer Certification**

Initial Certification: 11/07/2012  
Most Recent Certification: 05/03/2022  
Certification Expires: 05/03/2023

### Pine View Public Infrastructure District 1

912 West 1600 South, Suite B-200, St George UT 84770

### Pine View Public Infrastructure District 2

912 West 1600 South, Suite B-200, St George UT 84770

### Pine View Public Infrastructure District 3

912 West 1600 South, Suite B-200, St George UT 84770

### Pine View Public Infrastructure District 4

912 West 1600 South, Suite B-200, St George UT 84770

### Pine View Public Infrastructure District 5

912 West 1600 South, Suite B-200, St George UT 84770
Price River Water Improvement District (Utah)
P.O. Box 903, Price UT 84501
435-637-6351

Records Officer(s)
Micha Marrelli
Treasurer
PO Box 903
265 South Fairgrounds Road
Price, UT 84501
E-mail: mmarrelli@prwid.com

Records Officer Certification
Initial Certification: 05/13/2019
Most Recent Certification: 05/17/2022
Certification Expires: 05/17/2023

Red Bridge Public Infrastructure District No. 1
754 E 1200 N, Pleasant Grove UT 84062

Red Bridge Public Infrastructure District No. 1. Board of Trustees.

Red Bridge Public Infrastructure District No. 2
754 E 1200 N, Pleasant Grove UT 84062

Red Bridge Public Infrastructure District No. 3
754 E 1200 N, Pleasant Grove UT 84062

Roy Water Conservancy District (Utah)
5440 South Freeway Park Drive, Riverdale UT 84405
801-825-9744

Records Officer(s)
Courtney Harris
Records Clerk II
5440 Freeway Park Drive
Riverdale, UT 84405
E-mail: courtney@roywater.com
Description of Role: Records management
Records Officer Certification
Initial Certification: 06/19/2013
Most Recent Certification: 05/18/2022
Certification Expires: 05/18/2023

Linda Toupin
Records Clerk III
5440 S. Freeway Park Drive
Riverdale, UT 84405
E-mail: linda@roywater.com
Records Officer Certification
Initial Certification:
Most Recent Certification:
Certification Expires:
Records Officer has not completed required training certification.
Local District Agency Names
with Authorized Records Officers

Salt Lake City Mosquito Abatement District (Utah)
2020 North Redwood Road, Salt Lake City UT 84116
801-355-9221

Records Officer(s)
Aleta Fairbanks
2215 N 2200 W
Salt Lake City, UT 84116
E-mail: aleta@slcmad.org

Records Officer Certification
Initial Certification: 03/31/2017
Most Recent Certification: 02/01/2022
Certification Expires: 02/01/2023

Local Building Authority of the Salt Lake City Mosquito Abatement District (Utah)
2020 North Redwood Road, Salt Lake City UT 84121
801-355-9221

Records Officer(s)
Aleta Fairbanks
2215 N 2200 W
Salt Lake City, UT 84116
E-mail: aleta@slcmad.org

Records Officer Certification
Initial Certification: 03/31/2017
Most Recent Certification: 02/01/2022
Certification Expires: 02/01/2023

Sandy Suburban Improvement District (Utah)
8855 South 700 West, Sandy UT 84070
801-561-7662

Records Officer(s)
Caitlin Whetten
Records Officer
8855 South 700 West
Sandy, UT 84070
E-mail: cwhetten@sandysid.com
Description of Role: Processing GRAMA requests

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 11/07/2012
Certification Expires: 11/07/2013

Records Officer's certification has expired.

Snyderville Basin Water Reclamation District (Utah)
2800 Homestead Road, Park City UT 84098
(435)649-7993

Records Officer(s)
Ms. Kim Dudley
Records Officer
2800 Homestead Road
Park City, UT 84098
E-mail: khdudley@sbwrd.org
Description of Role: Administrative Secretary
Local District Agency Names
with Authorized Records Officers

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 03/11/2022
Certification Expires: 03/11/2023

South Davis Water Improvement District (Utah)
P.O. Box 140110, Salt Lake City UT 84114-0110
801-295-4468

Records Officer(s)
Tracie James
Records Officer
407 W 3100 S
Bountiful, UT 84010
E-mail: tracie@southdaviswater.us
Description of Role: District Clerk and records retention officer

Records Officer Certification
Initial Certification: 06/08/2017
Most Recent Certification: 01/12/2022
Certification Expires: 01/12/2023

South Davis Sewer District (Utah)
1800 West 1200 North, West Bountiful UT 84087
801-295-3469

Records Officer(s)
Mark R Katter
Records Officer
P.O. Box 140111
1800 W 1200 N, West Bountiful 84087
Salt Lake City, UT 84114-0111
E-mail: mkatter@sdsd.us
Description of Role: record keeping and GRAMA

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 01/01/2022
Certification Expires: 01/01/2023

South Ogden Conservation District (Utah)
471 West 2nd St., Ogden UT 84404
801-621-6555

Records Officer(s)
Tamera Martinson
Office Manager
471 West 2nd Street
Ogden, UT 84404
E-mail: tmartinson@pineviewwater.com

Records Officer Certification
Initial Certification: 01/10/2013
Most Recent Certification: 11/17/2021
Certification Expires: 11/17/2022

Sherie Edginton
Records Officer
350 North Redwood Road
P.O. Box 146500
Salt Lake City, UT 84116
E-mail: sedginton@utah.gov
Local District Agency Names
with Authorized Records Officers

Records Officer Certification
Initial Certification: 
Most Recent Certification: 
Certification Expires: 
Records Officer has not completed required training certification.

South Salt Lake Valley Mosquito Abatement District (Utah)
7308 Airport Road, West Jordan UT 84084
801-255-4651

Records Officer(s)
Kassie Draper
Office Manager
7308 Airport Road
West Jordan, UT  84084
E-mail: kdraper@sslvmad.org
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 06/14/2022
Certification Expires: 06/14/2023

South Utah Valley Electric Service District (Utah)
803 North 500 East, Payson UT 84651
801-465-8020

Records Officer(s)
Mark Holdaway
Finance Director
803 North 500 East
Payson, UT  84651
E-mail: mark@sesdofutah.org
Records Officer Certification
Initial Certification: 12/31/2014
Most Recent Certification: 12/31/2015
Certification Expires: 12/31/2016
Records Officer's certification has expired.

Jennifer Nelson
Accounting Clerk
803 N 500 E
Payson, UT  84651
E-mail: jennifer@sesdofutah.org
Records Officer Certification
Initial Certification: 
Most Recent Certification: 
Certification Expires: 
Records Officer has not completed required training certification.

South Utah Valley Solid Waste District (Utah)
P.O. Box 507, 2450 West 400 South, Springville UT 84663-0507
801-489-3027

Records Officer(s)
Michelle Lee Poorman
Office Manager
P.O. Box 507
Springville, UT  84663
E-mail: mpoorman@suvswd.org
Local District Agency Names

with Authorized Records Officers

Records Officer Certification
Initial Certification: 12/03/2014
Most Recent Certification: 06/03/2022
Certification Expires: 06/03/2023

South Valley Sewer District (Salt Lake County, Utah)
1253 West Jordan Basin Lane, Bluffdale UT 84065
801-571-1166

Records Officer(s)
Shaun Mitchell
Agency Employee
1253 W JORDAN BASIN LN
Bluffdale, UT  84065
E-mail: shaunm@svsewer.com
Description of Role: ADMINISTRATIVE SERVICES, DISTRICT CLERK.
Records Officer Certification
Initial Certification: 01/28/2022
Most Recent Certification: 01/28/2022
Certification Expires: 01/28/2023

Stansbury Park Improvement District (Utah)
#30 Plaza, Stansbury Park UT 84074
435-882-7922

Records Officer(s)
Marilyn Mann
District Clerk
#30 Plaza
Stansbury Park, UT  84074
E-mail: spid@digis.net
Records Officer Certification
Initial Certification: 01/03/2014
Most Recent Certification: 02/07/2022
Certification Expires: 02/07/2023
Mrs. Jody S Coffin
Records Officer
#30 Plaza
Stansbury Park, UT  84074
E-mail: stansburyparkimprovementdistrict@live.com
Records Officer Certification
Initial Certification: 01/03/2014
Most Recent Certification: 02/07/2022
Certification Expires: 02/07/2023
Christine Rouska
Agency Employee
30 PLAZA
Stansbury Park, UT  84074
E-mail: stansburywater@gmail.com
Records Officer Certification
Initial Certification: 03/20/2020
Most Recent Certification: 02/15/2022
Certification Expires: 02/15/2023

Taylorsville-Bennion Improvement District (Utah)
P.O. Box 18579, 1800 West  4700 South, Salt Lake City UT 84118
801-968-9081
Local District Agency Names

with Authorized Records Officers

Records Officer(s)
Lance Reed Fisher
Records Officer
1800 W 4700 S
Taylorsville, UT 84129
E-mail: lance@tbid.org

Records Officer Certification
Initial Certification: 09/27/2019
Most Recent Certification: 09/17/2021
Certification Expires: 09/17/2022

Ticaboo Utility Improvement District (Utah)
P.O. Box 2140, Hwy 276, Mile Marker 27, Ticaboo UT 84533
435-788-8343

Records Officer(s)
Mr. Chip Shortreed
Records Officer
Ticaboo Utility Improvement District
P.O. Box 2140
Ticaboo, UT 84533-2140
E-mail: chipshortreed@ticaboouid.com

Description of Role: District Manager acting as Records Officer for the District per UCA 63A-12-103

Records Officer Certification
Initial Certification: 12/31/2015
Most Recent Certification: 12/31/2015
Certification Expires: 12/31/2016

Records Officer's certification has expired.

Twin Oaks Local District (Utah)
Twin Oaks Local District, 11355 East 16000 North, Mt. Pleasant UT 84647
435-463-3555

Records Officer(s)
David L Asay
Records Officer
207 W. Sunbow
PO Box 2551
Cedar City, UT 84721
E-mail: uryiservices@gmail.com

Description of Role: I am the administrative officer for the District

Records Officer Certification
Initial Certification: 05/28/2014
Most Recent Certification: 03/29/2022
Certification Expires: 03/29/2023

Uintah Highlands Water and Sewer Improvement District (Utah)
2401 East 6175 South, Ogden UT 84403
801-476-0945

Records Officer(s)
Jerilyn J Call
Administrator / Records Officer
2401 East 6175 South
Ogden, UT 84403
E-mail: uhid1@qwestoffice.net

Description of Role: District Administrator/Finance Officer
Local District Agency Names

with Authorized Records Officers

Updated: 09/04/2022 12:04 AM

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 05/25/2018
Certification Expires: 05/25/2019
Records Officer’s certification has expired.

Uintah Mosquito Abatement District (Utah)
1425 East 1000 South, Vernal UT 84078
435-789-4105

Records Officer(s)
Kirk Robbins
1425 East 1000 South
Vernal, UT 84078
E-mail: uintahmad@easilink.com

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 10/29/2021
Certification Expires: 10/29/2022

Uintah Water Conservancy District (Utah)
78 West 3325 North, Vernal UT 84078
435-789-1651

Records Officer(s)
Mary Searle
78 West 3325 North
Vernal, UT 84078
E-mail: uwcd2@easilink.com
Description of Role: Records management

Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 11/07/2012
Certification Expires: 11/07/2012
Records Officer’s certification has expired.

Unified Fire Service Area (Utah)
3380 South 900 West, Salt Lake City UT 84119
801-743-7213

Records Officer(s)
Mrs. Shelli Fowlks
Records Manager
3380 South 900 West
Salt Lake City, UT 84119
E-mail: sfowlks@unifiedfire.org
Description of Role: Records

Records Officer Certification
Initial Certification: 09/24/2013
Most Recent Certification: 01/06/2022
Certification Expires: 01/06/2023

Brian Roberts
Attorney
3380 South 900 West
Salt Lake City, UT 84119
E-mail: broberts@ufa-slco.org
Upper Sevier River Water Conservancy District

Wasatch County Housing Authority
175 N MAIN STREET, SUITE 201, PO BOX 776, Heber UT 84032
435-654-2053

Records Officer(s)
Amy Anderson
E-mail: amy@jeffbradshawcpa.com

Records Officer Certification
Initial Certification: 08/25/2020
Most Recent Certification: 08/25/2020
Certification Expires: 08/25/2021
Records Officer's certification has expired.

Amy Anderson
Secretary
E-mail: info@wasatchcha.com

Records Officer Certification
Initial Certification: 08/25/2020
Most Recent Certification: 08/19/2022
Certification Expires: 08/19/2023

Wasatch Front Waste and Recycling District (Utah)
604 West 6960 South, Midvale UT 84047
385-468-6325

Records Officer(s)
Renee Plant
Records Officer
604 W 6960 S,
Midvale, UT  84047
E-mail: replant@wasatchfrontwaste.org
Description of Role: back up records officer that reports to the CEO during while a new executive assistant is in process of being hired.

Records Officer Certification
Initial Certification: 05/24/2022
Most Recent Certification: 05/24/2022
Certification Expires: 05/24/2023

Wasatch Front Waste and Recycling District (Utah). Board of Trustees.

Washington County Water Conservancy District (Utah)
533 East Waterworks Drive, St. George UT 84770
435-673-3617

Records Officer(s)
Local District Agency Names
with Authorized Records Officers

Mindy Mees
record officer
533 East Waterworks Drive
St. George, UT 84770
E-mail: mindy@wcwcd.org
Records Officer Certification
Initial Certification: 10/17/2016
Most Recent Certification: 10/10/2021
Certification Expires: 10/10/2022

Nicole Hunter
Backup - Records Officer
533 East Waterworks Dr.
St. George, UT 84770
E-mail: Nicole@wcwcd.org
Records Officer Certification
Initial Certification: 05/28/2019
Most Recent Certification: 05/25/2022
Certification Expires: 05/25/2023

Weber Basin Water Conservancy District (Utah)
2837 East Hwy 193, Layton UT 84040
801-771-1677

Records Officer(s)
Sherrie A Mobley
Administration Manager
2837 East Highway 193
Layton, UT 84040
E-mail: smobley@weberbasin.com
Records Officer Certification
Initial Certification: 11/07/2012
Most Recent Certification: 09/01/2022
Certification Expires: 09/01/2023

Weber Basin Water Conservancy, Board of Directors

Weber County Mosquito Abatement District (Utah)
505 West 12th Street, Ogden UT 84404
801-392-1630

Records Officer(s)
Mrs. Becky S Bowcutt
Records Officer
505 W. 12th Street
Ogden, UT 84404
E-mail: becky@webermad.org
Description of Role: I’m the Office Manager for the Weber Mosquito Abatement District
Records Officer Certification
Initial Certification: 03/29/2021
Most Recent Certification: 04/14/2022
Certification Expires: 04/14/2023

Weber Fire District (Utah)
2023 West 1300 North, Farr West UT 84404
801-782-3580

Records Officer(s)
Local District Agency Names

with Authorized Records Officers

Jolene Whipple
Records Officer
E-mail: jwhipple@weberfd.com
Description of Role: Office Technician at a Fire District
Records Officer Certification
Initial Certification: 05/14/2020
Most Recent Certification: 06/28/2022
Certification Expires: 06/28/2023

Andrea Fiske
Administrative Services Manager
2023 West 1300 North
Farr West, UT 84404
E-mail: afiske@weberfd.com
Records Officer Certification
Initial Certification: 05/19/2016
Most Recent Certification: 10/25/2021
Certification Expires: 10/25/2022

Miss Cierra Jeannette Mullins
Records Officer
2023 W 1300 N
Farr West, UT 84404
E-mail: cmullins@weberfd.com
Records Officer Certification
Initial Certification: 05/17/2017
Most Recent Certification: 06/24/2021
Certification Expires: 06/24/2022

Records Officer’s certification has expired.

Weber-Box Elder Conservation District (Utah)
471 West 2nd Street, Ogden UT 84404
801-621-6555

Records Officer(s)

Tamera Martinson
Office Manager
471 West 2nd Street
Ogden, UT 84404
E-mail: tmartinson@pineviewwater.com
Records Officer Certification
Initial Certification: 01/10/2013
Most Recent Certification: 11/17/2021
Certification Expires: 11/17/2022

Sherie Edginton
Records Officer
350 North Redwood Road
P.O. Box 146500
Salt Lake City, UT 84116
E-mail: sedginton@utah.gov
Records Officer Certification
Initial Certification: 
Most Recent Certification: 
Certification Expires: 
Records Officer has not completed required training certification.

West-Erda Improvement District (Utah)
47 South Main, Room #213, Tooele UT 84074
435-843-3180

Wheeler Basin Local District
3925 Snowbasin Road, Huntsville UT 84317
Trappers Loop Water Improvement District
3925 Snowbasin Road, Huntsville UT 84317

White City Water Improvement District (Salt Lake County, Utah)
999 East 9800 South, Sandy UT 84094
801-571-3991

Records Officer(s)
Allan Perry
Records Officer
999 E Galena Dr
Sandy, UT  84094
E-mail:  allan@wcwid.org
Description of Role:  I am a new employee for White City Water Improvement District and will be training to be the official Records Officer.

Records Officer Certification
Initial Certification:  03/08/2019
Most Recent Certification:  03/11/2022
Certification Expires:  03/11/2023

Wolf Creek Water and Sewer Improvement District (Utah)
PO Box 3003, Ogden UT 84409

Records Officer(s)
Annette Ames
Controller/Recorder
PO Box 658
Eden, UT  84310
E-mail:  aames@wcwsid.com
Description of Role:  Records management

Records Officer Certification
Initial Certification:  11/07/2012
Most Recent Certification:  11/18/2021
Certification Expires:  11/18/2022